



The Corporation of the Township of Billings

Council Meeting Agenda

December 17, 2024 07:00 PM

Kagawong Park Centre

Council

Bryan Barker, Mayor

David Hillyard, Deputy Mayor

Ian Anderson, Councillor

Vince Grogan, Councillor

Michael Hunt, Councillor

Staff

Veronique Dion, CAO/Clerk

Tiana Mills, Deputy Clerk

Todd Gordon, Municipal Project Manager

Arthur Moran, By-Law, H&S, Emerg Mgmt

Harmony Hancock, Director of Finance

1. Call to Order

2. Approval of Agenda

2.1. Confirm approval of the agenda

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

4.1. Regular Council Meeting Minutes - December 3, 2024

5. Delegation

6. Committee Reports and Minutes

6.1. Museum Committee Meeting Minutes - November 4, 2024

7. Staff Reports

- 7.1. TR-2024-12-18 Employee Annual Wage Increase 2025 Budget – Employee Wages Cost of Living Increase
- 7.2. TR-2024-12-19 2025 Committee Budgets
- 7.3. TR-2024-12-20 Museum Committee Capital Project
- 7.4. MPM-2024-12-18 Asset Management Update
- 7.5. MPM-2024-12-19 Manitoulin Phragmites Project Transition - Update
- 7.6. CAO-2024-12-23 CAO Year End Report

8. Correspondence Requiring Direction

- 8.1. Shared Service Contribution Change for the Gore Bay Memorial Arena
The attached letter was received on December 11, 2024 from Mayor Ron Lane, Town of Gore Bay, with a proposed annual contribution amount based on participation rate for the Gore Bay Memorial Arena.

9. Information

- 9.1. Ontario Deposit Return Program - Municipality of St. Charles & Brandford West Gwillimbury
- 9.2. Request for Province to Amend Ontario Regulation 391/21: Blue Box
- 9.3. Changes to the Public Health Sudbury & Districts Services

10. Accounts for Payment

11. By-Laws and Agreements

12. Notice of Motions

13. Closed Session

- 13.1. Call to Order
- 13.2. Approval of Closed Meeting Agenda
- 13.3. Disclosure of Pecuniary Interest

13.4. Approval of Minutes

13.4.1. Closed Council Meeting Minutes - November 26, 2024

13.5. Staff Reports

13.5.1. Confidential Report

13.6. Adjournment

14. Report out of Closed Session

15. Confirmatory By-Law

16. Adjournment

16.1. Motion to Adjourn

17. Document Accessibility

Document Accessibility

The Township of Billings is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Billings. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call (705) 282-2611 or email tmills@billingstwp.ca.



The Corporation of the Township of Billings

Council Meeting Minutes

December 03, 2024 07:00 PM

Kagawong Park Centre

Council

Bryan Barker, Mayor

David Hillyard, Deputy Mayor

Ian Anderson, Councillor

Vince Grogan, Councillor

Michael Hunt, Councillor

Staff

Veronique Dion, CAO/Clerk

Tiana Mills, Deputy Clerk

Todd Gordon, Municipal Project Manager

Arthur Moran, By-Law, H&S, Emerg Mgmt

Harmony Hancock, Treasurer

1. Call to Order

Mayor Bryan Barker to call the meeting to order at 7:00p.m.

2. Approval of Agenda

2.1. Confirm approval of the agenda

Motion Number 2024-442

Moved By Anderson

Seconded By Hunt

THAT the Township of Billings Council hereby approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

None noted.

4. Adoption of Minutes

Motion Number 2024-443

Moved By Hunt

Seconded By Hillyard

THAT the November 26, 2024 Regular Meeting of Council minutes be adopted as presented.

Carried

4.1. Regular Council Minutes - November 26, 2024

5. Delegation

None.

6. Committee Reports and Minutes

Motion Number 2024-444

Moved By Anderson

Seconded By Grogan

THAT the Township of Billings Council hereby receives for information all items listed in section 6.

Carried

6.1. Parks, Recreation and Wellness Committee Meeting Minutes - October 28, 2024

6.2. Billings Museum Committee Annual Report to Council 2024

6.3. Manitoulin Municipal Association Minutes - September 18, 2024

6.4. Water System Policy Committee Meeting Minutes - October 29, 2024

6.5. Manitoulin Centennial Manor Board of Management Meeting Minutes - October 24, 2024

7. Staff Reports

7.1. Bylaw Quarterly Report

Motion Number 2024-445

Moved By Hunt

Seconded By Grogan

That the Township of Billings Council hereby receives for information Report No. BE-2024-12-06.

Carried

7.2. Health and Safety Quarterly Report

Motion Number 2024-446

Moved By Anderson

Seconded By Hillyard

THAT the Township of Billings Council hereby reviews and accepts, for information, this quarterly report of the health and safety activities that have taken place since Reort HS-2024-12-08.

Carried

7.3. Emergency Management Quarterly Report

Motion Number 2024-447

Moved By Grogan

Seconded By Anderson

THAT the Township of Billings Council hereby receives for information Report No. EM-2024-12-05.

Carried

7.4. EM-2024-12-06 North Shore Search and Rescue Funding Request

Motion Number 2024-448

Moved By Hillyard

Seconded By Hunt

That the Council of the Township Billings hereby receives Report No. EM-2024-12-06 AND directs staff to bring this request forward during the 2025 budget deliberations.

Carried

7.5. PW-2024-12-07 Waste Management Update Report

Motion Number 2024-449

Moved By Hillyard

Seconded By Grogan

THAT Council receives for information Report No. PW-2024-12-07.

Carried

7.6. MPM-2024-12-17 Bulk Water Report – Automated System Recommendation

Motion Number 2024-450

Moved By Grogan

Seconded By Hunt

THAT the Township of Billings Council hereby approves for Report No. MPM-2024-12-17, AND FURTHER accepts and approves the quotation from Conx Wireless, in the amount of \$16,428.25 including GST (Saskatchewan), for a metered direct-payment system for the bulk water distribution facility.

Carried

7.7. TR-2024-12-17 Capital Project Discussion

Motion Number 2024-451

Moved By Hillyard

Seconded By Anderson

THAT Council review potential projects and add any items that they would like to see added to the capital budget 2025 and beyond.

Carried

7.8. Bridal Veil Falls Update

Motion Number 2024-452

Moved By Anderson

Seconded By Grogan

THAT Council receives for information Report No. CAO-2024-12-22.

Carried

8. Correspondence Requiring Direction

None.

9. Information

None.

10. Accounts for Payment - November 18th, 2024 - November 26, 2024

Motion Number 2024-453

Moved By Hunt

Seconded By Anderson

THAT the Township of Billings Council hereby ratifies and confirms the accounts for payment dated

November 19-26, 2024.

Carried

11. By-Laws and Agreements

None.

12. Notice of Motions

None.

13. Confirmatory By-Law

Motion Number 2024-454

Moved By Grogan

Seconded By Hillyard

THAT By-Law No. 2024-59 Being the December 3rd, 2024 Confirmatory By-Law be read a first, second, third time and finally passed this 3rd day of December, 2024.

Carried

14. Adjournment

14.1. Motion to Adjourn

Motion Number 2024-455

Moved By Hunt

Seconded By Hillyard

THAT the Township of Billings Council hereby adjourns at 8:34p.m.

Carried

Mayor – Bryan Barker

CAO/Clerk – Veronique Dion



The Corporation of the Township of Billings
Museum Committee Meeting Minutes
November 4, 2024, 5:30 p.m.

Present:

Michael Hunt – Chair
Barb Edwards
Deb Faxman
Dianne Fraser
Diane Larocque
Brad Mackay
Wes Newburn

Staff: Rick Nelson - Curator & Harmony Hancock - Treasurer

1. Call to Order

Councillor Michael Hunt Called the meeting to order at 5:27 pm

2. Approval of Agenda

Motion By: Dianne and Barb

To accept the Nov. 4, 2024, Museum Committee Agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion to adopt the minutes of the following Committee meeting:

4.1. Museum Committee Meeting Minutes – Monday Oct. 7, 2024

Motion By: Barb and Deb

To accept the Oct. 7, 2024, Museum Committee Minutes as presented.

Carried.

5. Delegation

None.

6. Financial Report October 2024

Motion By: Brad and Wes

To accept the October 2024, Museum Financial Report as presented.

Carried.



7. Curator's Report – CU-2024-11-14

Motion By: Barb and Deb

To accept the October 2024, Museum Financial Report as presented.

Carried.

8. Old Business – Priority Checklist

Review the items in Priority Checklist as a committee and add new details if received.

The priority checklist is a tool to be used to track all the past, current, and upcoming events/priorities of the committee allowing tracking and organization for each item. Let's work through the checklist and discuss.

Key Items to Discuss:

1. History Day 2025 Gala

Date: July 19, 2025

Time: TBD

Location: Park Centre (Lower)

Volunteers: Dianne Fraser

Details: Digitize past exhibits and display on a monitor.

Presentation of Mariner's Park

Flyer/Advertising:

2. Time Capsule

Date: July 19, 2025

Time: TBD

Location: Park Centre

Volunteers:

Details: Time Capsule to present at Old Mill Centennial Celebration

9. New Business

7.1 M-2024-11-01 2025 Budget

7.2 Annual Report to Council

7.3 100th Anniversary of Old Mill Heritage Building

10. Other:

11. Council Report:

Provided by Michael Hunt



12. Information

12.1. Next Meeting Date: Monday Dec 2nd, 2024 @ 5:30pm

13. Notice of Motions

None.

14. Adjournment

14.1 Motion to Adjourn

Motion By: Deb and Brad

THAT the Township of Billings Museum November 4, 2024, Committee Meeting adjourns at 7: 10 pm.

Carried.


Councilor Michael Hunt


Recording Secretary Harmony Hancock



COUNCIL REPORT

Department: Treasury

Date: December 17, 2024

Report Number: TR-2024-12-18

File: Employee Annual Wage Increase 2025 Budget – Employee Wages Cost of Living Increase

Recommendation: THAT the Township of Billings Council hereby approves Report 2024-12-18 AND approves a 2.5% employee wage increase for 2025 AND that the increase be given pre-budget approval for all full-time, part-time, contract and casual employees effective January 1, 2025 AND FURTHER that Schedule 'A' to By-law No. 2021-59, being the Employee Salary Ranges, be amended accordingly.

Background:

On October 17, 2023 Council passed By-law No 2023-105 being the Employee Annual Wage Increase/Market Study Policy.

The policy states that increases for full-time, part-time, contract and casual employees will be adjusted annually for inflation using the July to July CPI rates for the previous year with a maximum increase of 4% per year and a minimum increase of 1% per year.

The proposed annual increase will be approved by Council in advance of the budget process. The annual adjustment is not automatic every year and will be dependent on the Township's finances and affordability.

Discussion:

The July to July CPI rate was 2.5% which is within the maximum annual inflation rate. With inflation continuing to have a significant impact on the cost of living here on Manitoulin Island and across Ontario it is recommended that an increase of 2.5% be given pre-budget approval and that it be effective January 1, 2025.

Financial Impacts:

The estimated overall increase for the cost of living at 2.5% for 2025 is approximately \$21,000. To note this does not taking into account any upcoming step increase for employees or the increase in minimum wage for students.

Alignment to Strategic Plan:

Service Excellence: Establish an adaptive organizational culture of continuous improvement

Alignment to the CEEP:

There is no alignment to the CEEP.

Respectfully Submitted By:

Harmony Hancock, Treasurer

Reviewed By:

Véronique Dion, CAO/Clerk



COUNCIL REPORT

Department: Treasury

Date: December 17, 2024

Report Number: TR-2024-12-19

File: 2025 Committee Budgets

Recommendation: THAT the Township of Billings receives the 2025 Parks, Recreation and Wellness Budget, the 2025 Museum Committee Budget, 2025 Climate Action Committee Budget and the 2025 Billings Public Library Board Budget AND FURTHER that additional review be completed during the 2025 budget deliberation process.

Background:

Parks Recreation and Wellness Committee

Budget and fundraising efforts including rink board advertising and market revenue off-set the costs for the events and expenses.

| 2025 Proposed Budget | Expenses |
|----------------------------------|--------------|
| Family Day Event | 2,000 |
| Easter Egg Hunt | 500 |
| Halloween Event | 500 |
| Santa Event | 500 |
| Show & Shine Car Show | 500 |
| Outdoor Rink Supplies | 3,000 |
| Seasonal Banners | 2,500 |
| Keypad Lock at Storage | 200 |
| Community Beautification Contest | 150 |
| Total | 9,850 |

Township of Billings Museum Committee

The operating budget covers the general operating costs for the Museum including, utilities, cleaning and wages. The donations and fundraising efforts of the Committee off-set all other expenses any surplus funds generated in the year are placed in a separate museum reserve for future large expenditures.

| 2025 Proposed Budget | Expense |
|---|---------------|
| Cleaning Supplies | |
| Advertising (Old Mill 100 yrs., & other special events) | 3,600 |
| Travel | 500 |
| *Maintenance | 3,000 |
| *Supplies | 18,700 |
| Total | 25,800 |



***Maintenance Expense break-out**

| | |
|-----------------------------------|--------------|
| Drapery | 1,000 |
| Stairs (for stage at Park Centre) | 950 |
| Other | 350 |
| Total | 3,000 |

***Supplies Expense break-out**

| | |
|---|---------------|
| Time Capsule | 2,500 |
| History Books | 5,700 |
| History Day Gala | 2,500 |
| Everard Boat Artifact Retrieval | 2,000 |
| Other (Office, Fundraising exp, new displays, honorariums, project exp) | 4,500 |
| Contingency | 1,500 |
| Total | 18,700 |

Climate Action Committee

The Climate Action Committee is currently on hold; however, they plan to continue with hosting the earth day event in collaboration with the Island wide waste resource committee. Expenses related to the event include: advertising, supplies and a speaker. Total request is \$500.

Township of Billings Public Library

The operating budget covers the general operating costs for the library including, utilities, cleaning and wages. Grants, donations and fundraising efforts of the Board off-set all other expenses any surplus funds generated in the year are placed in a separate library reserve for future large expenditures or next year shortfalls.

| 2025 Proposed Budget | Expense |
|-----------------------------|----------------|
| Advertising | 1,500 |
| Licences & Dues | 750 |
| Postage | 20 |
| Subscriptions & Membership | 500 |
| Maintenance | 3,600 |
| Books | 6,000 |
| Supplies (Festival) | 15,000 |
| Total | 54,567 |

Financial Impacts:

2025 Budget process.



Alignment to Strategic Plan:

Service Excellence and Community Wellbeing

Alignment to the CEEP:

No direct alignment.

Respectfully Submitted By:

Harmony Hancock, Director of Finance

Reviewed By:

Véronique Dion, CAO/Clerk



COUNCIL REPORT

Department: Treasury

Date: December 17, 2024

Report Number: Treasury-2024-001

File: Museum Committee Capital Project

Attachment: Mariner's Park Project and Project Description

Recommendation: THAT the Township of Billings Museum Committee hereby recommends reviewing the 2025 Billings Museum Board Mariner's Park Capital Budget AND FURTHER authorizes the expenses be included for review in the 2025 Township of Billings capital budget.

Background:

Township of Billings Museum Committee

The committee has drafted the Mariner's Park Project Description and Mariner's Park Project for council's review and approval to direct staff to proceed with estimating costs of the project.

Discussion:

The committee projects costs to be 150,000 in total, spanning 3 years (2025, 2026, 2027). Museum reserves up to 75,000 may be used and the committee requests that staff look for funding opportunities for the remaining 75,000 of the project's costs.

Financial Impacts:

\$150,000 over three years.

Alignment to Strategic Plan:

Community Wellbeing

Alignment to the CEEP:

N/A

Respectfully Submitted By:

Harmony Hancock, Director of Finance

Reviewed By:

Veronique Dion, CAO/Clerk

Mariners Park

Project completion of park area north and west side of Old Mill building

Entrance and exit of area : Entrance on west side of Old Mill building facing north

Exit on north east side of Old Mill building facing west

Two arched wooden beam structures measurements 10 feet wide 6 feet deep and 8 feet high

Bench seating along sides on both structures

Covering for artifacts : structure 24 feet long by 16 feet wide height ? post and beam structure with metal roof that looks like shingles,

sloped to west and east

Norisle sign : and covering

wooden support structure and plexiglass protection

Seating : 8 wooden benches 6 feet in length

Resurfacing of area: Gravel 4 truck loads to be spread in all areas except walk way

Walkway : Concrete level and safe for those with mobility issues

Information sites : Photos and information on ships and marina

Positioned facing out to the harbour

Material would be metal mounted on wooden or metal pedestal supports

Signage : Material metal colours to match the other signage for the museum

location mounted on the entrance and exit structures

Landscaping: 6 or more large boulders to be place at entrance way and along the waters edge to provide a boundary for the park area

Labour

- Construction of entrance and exit structures
- Construction of artifact cover building
- Concrete walkway
- Clearing and spreading gravel in park area
- Moving artifacts
- Building a wooden fence near propane tanks

Cost of project

- Two arch way entrance and exit
- Artifact protection structures
- Benches
- Concrete walk way
- Gravel
- Boulders
- Moving artifacts

The 100th Anniversary Waterfront-Marine Development Project

*This funding project will be in three parts. 1) Developing the Mariners Park waterfront at the museum to preserve and expand the outdoor marine artifacts. 2) Host a “meet and greet” to celebrate the 100th anniversary of the Old Mill and announce plans to expand Mariners Park. 3) Acknowledge the anniversary with a larger public event at **History Day in Kagawong in August 2025.***

Breaking News.. Manitoulin Transport is our courier to bring back the last remnants of the *SS Norisle*. The legendary Great Lakes vessel was recently dismantled at a scrapyard in Port Colbourne, Ontario. The *Old Mill Heritage Centre* rescued items from the *Norisle* with the help of Manitoulin Transport to relocate them back to the Island. The hope would be to include these items as part of the larger outdoor marine exhibit at Mariners Park.

Goal: Upgrade Mariners Park. To properly display the current outdoor artifacts, while introducing new items to the collection. The project will require an overhead structure to protect the artifacts from the elements. Since these upgrades will be adjacent to a Heritage Building (*Old Mill*), it may be advantageous for us to develop the park in a manner that would complement the building. Would we need a consultant to design it?

(2)

The development of the exhibit would include supports to encase some of the existing and future artifacts. One of the new artifacts will be the 10 x 4 foot nameplate from the *Norisle*. It will require a heavy-duty display stand to hold it. The existing artifacts could use a "touch up" in time for the reopening of Mariners Park. Historical plaques could be placed there to identify the items.

There will be miscellaneous expenses along the way. An estimate on the entire cost is desired before the project can be suggested to a potential investor. Private funding is the most expedient direction to go with federal and provincial funding a secondary option for the project.

Next year's **100th Anniversary of the Old Mill** could be the centrepiece for making the announcement for this project. That could happen at the planned anniversary greeting. In a related event, **History Day In Kagawong** is planning a special 100th anniversary commemoration at the Park Centre on August 14th. This will entail a historical PowerPoint presentation showcasing the beginnings and the evolution of the Old Mill. The event could also feature musical entertainment, live interviews and refreshments.



COUNCIL REPORT

Department: Administration

Date: December 17, 2024

Report Number: MPM-2024-12-18

File: Asset Management Update

Recommendation: THAT the Township of Billings Council hereby accepts Report No. MPM-2024-12-18 for information.

Background:

The current Township of Billings Asset Management Plan (AMP) was developed in 2021 and approved by Council in early 2022. The plan meets Ontario AMP regulations for AMP compliance to this year (2024). 2025 will see new regulatory obligations – namely refinement in Levels of Service (LOS). The LOS refinement requires a review of various components of the existing AMP, and presents an opportunity to update the plan and reflect changes over the past 3 to 4 years. To this end, the municipality engaged with PSD-Citywide (an asset planning and management consultancy) who were engaged on the 2021 planning process) to assist with the AMP update through the second half of 2024, and though to July 2025 (the date of regulatory compliance). The project formerly began in late September.

Discussion:

There are various components to the AMP update process, most of which are in various states of engagement:

1. The Township opted for a substantial **Building Condition Assessment (BCA)** component, which will inform asset management and planning for the building and facilities component of our asset inventory. This is timely, given that previous assessments were conducted in 2017, and there are definitely some decisions to be made in the short- and medium-term future regarding the municipality's extensive array of facilities. The methodology used in the current round of BCAs, conducted by ASBI, as subcontracted to PSD-Citywide, is also more in-line with the specifics of current (international) building asset management practices. The physical on-site inspections for this component were conducted in October, and ABSI has just recently provided reports. These will be useful in their own right and inform the AMP update process.
2. **Inventory Gap Analysis.** This was a staff process, which involved reviewing the current asset inventory for "gaps" – missing or questionable date - as highlighted by PSD. Once this process was completed, PSD discussed approaches to handling the gaps, first and foremost for the purpose of the AMP update, but also with insight into longer-term adjustment and "handling" of issues and challenges – which are inevitable in this type of work.
3. A review of overall **Asset Management Strategies.** This is another staff process, whereby the overall strategies for asset management, which include Life-cycle analysis and management,



Approaches to Levels of Service (LOS) and funding strategies – as articulated in the current AMP – are reviewed to determine if there is a need/desire for any significant changes.

4. Staff/Departmental **Workshop(s)**. At least one workshop will be held with key staff to discuss all the above, solicit technical input and facilitate general technical understanding of the process. At this point we are looking at early 2025 for workshop(s) timing.
5. After workshop engagement and further development/refinement of the above, PSD will provide an early **AMP draft** – and likely **further drafts**.
6. **Public Engagement**. Response to the extensive strategic planning survey conducted last year (2023) has meshed well, in many regards, to input to the qualitative aspects of Levels of Service. Pending further development and integration of the components outlined above, there may be opportunity for further, targeted input to LOS.

The goal is a regulatory compliant, Council accepted (and embraced) updated AMP by July 2025.

Financial Impacts:

| | | |
|---|-------------|-------------|
| Total Project Cost as Per Charter (Contract) With PSD-Citywide* | | \$84,755.00 |
| 2024 Expenditures so far (December 12, 2024) | \$19,154.44 | |
| Anticipated December Invoice | \$ 9,577.22 | |
| Expected 2024 Expenditures | | \$28,731.66 |
| Project Costs to be Budgeted in 2025 | | \$56,023.34 |
| * Portion of Total Contract Attributed to Building Condition Assessments: | | \$48,355.00 |

Alignment to Strategic Plan:

Infrastructure – Objective: Ensure that current and future township assets are managed to be sustainable to meet our long-term needs.

Alignment to the CEEP:

No direct alignment to the CEEP.

Respectfully Submitted By:

Todd Gordon, MPM

Reviewed By:

Veronique Dion, CAO/Clerk

COUNCIL REPORT

Department: Administration

Date: December 17, 2024

Report Number: MPM-2024-12-19

File: Manitoulin Phragmites Project Transition - Update

Attachment: Phrag Handout

Recommendation: THAT the Township of Billings Council hereby accepts Report No. MPM-2024-12-19 for information.

Background:

Judith Jones, Coordinator of the Manitoulin Phragmites project, reached out to island municipalities this fall, and arranged a meeting with island municipalities and other partner groups. The Municipal Project Manager and Public Works Superintendent attended the meeting on December 4th. Although intended as a hybrid meeting, based in the Kagawong Park Centre, bad weather resulted in a completely virtual meeting via Zoom.

Discussion:

Judith has been acting in the coordinator role for the Manitoulin project for something like a decade now and is planning to step down from the role after 2025. The project has been extremely successful by any measure. Because of the work of Judith and partner groups - (e.g., municipalities, First Nations, Manitoulin Streams, Escarpment Biosphere Conservancy (EBC), The Nature Conservancy of Canada (NCC) - and many, many volunteers) the control status of this invasive plant is as good, or better, than any area in Ontario. Several things are important to Judith as she moves on post-2025. These include:

- passing along a control situation that is as good as possible,
- ensuring that phrag control/maintenance work continues and doesn't lose ground on the extensive work that has been done to-date.
- ensuring that partners have the skill, tools, and resources to continue to keep the situation at a low-maintenance status – this invasive and highly eco-system-altering plant will never be eradicated.

The meeting was intended as an update for 2025, as a transition year as far as overall coordination of phrag control for the island and area Judith provided some discussion points (attached). Her hope is that municipalities and First Nations will continue to take an active role in maintaining a high level of phrag control, especially on municipally owned lands. To that end, she suggests each municipality, or a group of neighbouring municipalities appoint a "Phragmites Leader" – a staff person who can monitor the local phragmites situation, liaise with the larger island control group, coordinate any local municipal work, etc.

At the broader scale – island-wide, the Nature Conservancy of Canada has agreed to take-on/host the coordinator function (what Judith has been doing until now).



Meantime, Judith has remaining funding in her existing multi-year project. She intends to use this as effectively as possible including potentially paying for specific training for municipal staff and staff in other partner organizations. She is also actively engaging in applying for additional funding for specific things, including a “push” for more control work on Western Manitoulin. This part of the island as received the least attention, in no small measure a result of the more challenging logistics of working on the West End.

The above is just a very minimal cross-section of the discussion. The group agreed to continue to meet in the new year, in an effort to maximize Judith’s transition year, and maintain the momentum on the phrag front.

The Billings MPM suggested that a delegation to Council might be useful, in the new year, and when 2025 transition activities and the funding situation are firmed up. In any case, Council should expect further reporting and engagement on this important topic.

Financial Impacts:

The financial impacts are, and will be minimal, given the high degree of existing phrag control in Billings, if this status is maintained. In the short-term, there is potential for revenue from the Phrag project to pay for municipal training.

Alignment to Strategic Plan:

Protect and enhance our natural assets – Objective:

- Be good stewards of our streams, lakes, waterfalls and other natural assets.
- Continue to work with community partners to protect and expand our trail systems and open spaces.
- Prepare for, mitigate and adapt to changes in the natural environment.

Alignment to the CEEP:

N3, Under Natural Spaces:

Continue and enhance the effective management, rehabilitation, and valuation of natural shared spaces to increase our climate mitigation and adaptation capacity in preparation for increased climate change impacts.

Respectfully Submitted By:

Todd Gordon, MPM

Reviewed By:

Veronique Dion, CAO/Clerk

Suggestions for Phragmites Solutions for Communities & Organizations

1) Phragmites Leader

Appoint someone as your Phrag leader. They can advise council, figure out logistics, set up work bees, work with students & landowners, liaise with partners, etc.

Everyone has supervisory capacity issues. Phrag lead helps with this.

2) Apply for Funds

I will help with proposals. Some funding pots:

Invasive Phragmites Control Fund, Canada Summer Jobs (open now! Closes Dec19th) Species at risk funding, other Ontario environment funding, funds for municipalities?

3) Summer Students

Consider getting summer students and include Phrag control (and other invasives?) as part of their job. We can help train.

4) Herbicide Licence

Get a public works person licenced to use herbicide. Begin the discussion about when and why herbicide might be necessary (used cautiously & weapon of last resort only).

5) HydroOne and Road Contractors

INSIST that HydroOne and all contractors clean their machinery and vehicles before working in your community.

6) Make a Time for Phrag Action

Make dedicated time during the summer for your town to get everyone working on Phrag. We've had Manitoulin Phragmites Week 3rd week of July; or maybe right after long weekend in August? Start with 2 days and see how it goes.

7) Equipment—borrow or purchase

Our equipment is mobile in a cargo trailer. Borrowing will require a little training and signing our waiver. We have waders, brush cutters, gas jugs, hand cutters, sleds, etc. We can also suggest best things to buy to get the basics & help get \$\$ to pay for them.

8) Transfer of Information

We will share info with you—phrag sites in your area, who the steward is, state they are in and what needs to be done. You (Phrag Leader) can start to keep your own records.

9) Build Team Spirit

This is our Island. It is VERY special for its beauty, biodiversity, history. We need to work on this together. The landscape is connected. If we don't work with each other phrag will just return from a neighbouring area. We have an identity as The Island. Taking care of it is part of who we must be.



COUNCIL REPORT

Department: Administration

Date: December 17, 2024

Report Number: CAO2024-12-23

File: CAO's Year End Report

Recommendation: THAT the Township of Billings Council hereby receives report CAO-2024-12-23 as information.

Background:

The CAO will be providing Council with Quarterly reports, starting 2025, reports will be provided on the month following the end of a quarter.

Discussion:

Completed since last report

| |
|--|
| <p>Escribe has been implemented, minor issues are being worked through as they come along. It is expected that committees will be moved to the escribe portal in the first quarter of 2025</p> |
| <p>The MMA is currently being administered by the Township; we have held two meetings since the last report in September 2024 and December 2024 with the next meeting being held on January 15th, 2025</p> |
| <p>Our first unofficial Police Detachment Board was held on December 11th, Regular meetings are set to start in January</p> |
| <p>Jorja Croft was hired to fill the Front Desk Position. She is making great progress in learning her new position, training will be ongoing</p> |
| <p>Firehall Signage has been completed which marked the end of the Firehall project</p> |
| <p>The New website is now launched, we've received overall positive feedback from the users. Some minor fixes are still ongoing, please communicate with the Township office should you see any misses or inconsistencies.</p> |
| <p>A policies review has been initiated, policies are reviewed against current legislation and needs. Policies needing attention will be brought to Council to create, review, update, replace or repeal.</p> |
| <p>Our Protective Services Coordinator is currently reviewing the Landfill site policies</p> |
| <p>The review of local roads is ongoing, initial work had been completed in 2021. A policy, to help staff manage areas of concern, is expected to be presented to Council in mid-winter.</p> |
| <p>A review of Municipal Lands has been initiated; Information has been shared with JLR as part of the Housing Study being proposed.</p> |
| <p>Security Cameras have now been installed and are in working order</p> |



| |
|--|
| <p>The Old Mill Bridge was completed on time, the project came in within budget with almost \$79k contingency still available.</p> |
| <p>The Rink naming process was successful with the rink receiving the name or “The Kagawong River Complex” Signage for the rink will be ordered and installed soon. Additionally, the waterline to the rink has been installed</p> |
| <p>The 2023 Audited Financial Statements were completed, adjusting entries will be completed by Year End</p> |
| <p>The By-Law enforcement Officer now has an expanded roll which is now called the Protective Services Coordinator. The updated position now includes overview of waste management.</p> |
| <p>The Water System Policy Committee is now active. They have held 2 meetings to date, mostly to receive and review information regarding the system, the legislations surrounding water systems and some initial financial information.</p> |
| <p>Council has created the new roll of Youth Council Member, Athena Gravelle will now be able to provide Council with advice on the Youth's perspective as they make community decisions.</p> |
| <p>A Committee responsibility flow chart has been created to share with committees in the new year for committees to better understand their roles and how they get approvals from Council.</p> |

Ongoing Items

| |
|---|
| <p>The implementation of the Ontario Municipal Records Management System (TOMRMS) is ongoing, to date, over 10,000 digital files have been filed into the new system and over 3500 digital files have been disposed of. Work has started on physical files, approximately 10 boxes have been reviewed with most files being disposed of since they had reached their useful life according to our records disposition policy.</p> |
| <p>The review of options for Bridal Veil Falls is ongoing as we wait for final discussions with Public Health and the Ministry of Natural Resources.</p> |
| <p>We have received only 2 applications for the seniors committee, we have extended the application period to January 10th, we are anticipating holding an initial meeting in January with meetings held at least quarterly.</p> |
| <p>The Bulk Water metering and payment system has been ordered; we are hoping to have the unit installed during Q1 of 2025. We will be working with OCWA to set rates to ensure cost recovery.</p> |
| <p>The Budget process is well underway. A final budget should be passed in early 2025.</p> |
| <p>A review of our current fee system has been initiated along with the budget process to ensure our prices for services are competitive but that individual services are not creating a tax burden for residents.</p> |



| |
|---|
| The review of Council’s Procedural By-Law is complete, the final amendments will be circulated to Council for final comments and will be brought to the January 21st meeting for Adoption |
| Additional advertising spaces were created at the Kagawong River Complex, we can accommodate up to 8 new advertisements. Advertising opportunities are published in our newsletter and on the rink's Facebook site. |
| Initial work for waste management includes education and review of current policies, we should be seeing proposed changes to our policies starting Q1 of 2025 |
| The Water System Policy Committee's next meeting is scheduled for January 7th, where the committee will be visiting our facilities to gain a better understanding of what is involved with water systems. |
| A Compensation Review is currently underway, a closed session report should be included in the January 21st agenda. |
| We are expecting our new TownApp from Citizen alert to be active in January. Notice to the public will be done once the app is active. |
| Unfortunately, we were not successful in the ChargeON grant process, but we will continue to investigate funding opportunities for EV charging stations |
| Parks Centre renovations is ongoing. We will be looking at getting additional quotes the new year. |
| The Cedar Maze project is ongoing. The budgeted amount was not sufficient to complete the work required. Additional discussions will be had regarding the maze during budget deliberations. |
| The procurement by-law is under review following attendance at the Norther Financial Workshop |
| Circular Material will be starting in January, we should see a decrease in our waste management costs for the residential portion of the township. |
| A Cyber Security policy is currently under review and will be brought to Council for review in the new year. |
| The LAMBAC Wayfinding project, is ongoing, installation is expected in the Sprin of 2025. |
| The proposed 15 lot development is ongoing. |

Future items

| |
|---|
| Building condition assessments have been completed, we will be looking at getting Council direction for 91 Main |
| MudCreek Road and Lakeshore Road are under review, we are proposing having engineering completed on both through the budget process and setting funds aside to start the work |
| We have started looking into costing for the new outdoor washrooms, initial pricing will be discussed during the budget process. |
| Seniors Active Living Centre. - waiting on funding announcements. |
| Call centre review for 911 |



| |
|---|
| Electrical upgrades at the Kagawong River Complex |
|---|

| |
|--|
| Public Health has discontinued the service of testing water at beaches, we will be looking into options in the new year. |
|--|

Financial Impacts:

NA

Alignment to Strategic Plan:

NA

Alignment to the CEEP:

NA

Respectfully Submitted By:

Véronique Dion CAO/Clerk

Reviewed By:

Véronique Dion CAO/Clerk



15 Water Street
P.O. Box 590
Gore Bay, Ontario, P0P 1H0
Telephone (705) 282-2420, Fax (705) 282-3076
www.gorebay.ca

December 11, 2024

To: The Members of Council from the Township of Billings

Re: Shared Service Contribution Change for the Gore Bay Memorial Arena

Thank-you for cooperating on a number of shared services with the Town of Gore Bay. Together, we provide important services to the residents of Western Manitoulin.

On November 27, 2024, a Western Manitoulin Shared Services meeting was held. One of the actions requested from this meeting was that each Council consider the contribution change from an 'annual donation' to an 'annual contribution based on participation rate' in support the Gore Bay Memorial Arena. (Please see the table below for more information).

| Municipality | Current Annual Donation (%) | | Proposed Annual Contribution Based on Participation Rate* (%) | | Proposed Annual Contribution Based on Population Rate (%) | |
|----------------------|-----------------------------|------------|---|------------|---|------------|
| | Amount | Percentage | Amount | Percentage | Amount | Percentage |
| Gore Bay | 89,000 | (89%) | 50,000 | (50%) | 32,000 | (32%) |
| Gordon/Barrie Island | 7,000 | (7%) | 23,000 | (23%) | 24,000 | (24%) |
| Billings | 2,500 | (2.5%) | 11,000 | (11%) | 29,000 | (29%) |
| Burpee | 1,500 | (1.5%) | 8,000 | (8%) | 15,000 | (15%) |

In order to maintain the operations of this community hub for the next 3-5 years, this fairer contribution method will assist in funding not only operating costs, but also the \$100,000+ of capital improvements needed over the next 12 months.

Please advise the Town of Gore Bay's Town Manager/Clerk, Harry Schlange (hschlange@gorebay.ca) no later than January 24, 2024, of your decision on the contribution method, in order to assist us with our 2025 Budget deliberations.

As well, we would like to thank-you for moving forward with our joint initiative of an explorative Task Force, to determine future concepts and a location of a new facility. Time is of the essence for this Task Force, since there may be two upcoming elections in 2025 (for both the Federal and Provincial governments) which are expected to result in grant funding opportunities.

Once again, thank-you for your continued support, and we look forward to hearing back from you.

Warm regards,

A handwritten signature in blue ink, appearing to read 'Ron Lane', is positioned above the printed name.

Ron Lane
Mayor, Town of Gore Bay

cc: Harry Schlange, Town Manager/Clerk
cc: Members of Council, Town of Gore Bay

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 8.2.
Resolution Number 2024-403
Title: Resolution Stemming from October 16, 2024 Regular Meeting of Council - Item 8.1 - Correspondence #4
Date: November 20, 2024

Moved by: Councillor Loftus
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the letter dated September 20, 2024 by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of the Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

CARRIED


MAYOR

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

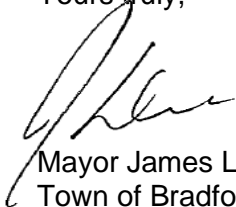
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities

Tiana Mills

To: Veronique Dion
Subject: RE: Request for Province to Amend Ontario Regulation 391/21: Blue Box

Subject: Request for Province to Amend Ontario Regulation 391/21: Blue Box

To: The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks.
The Honourable John Yakabuski, MPP Renfrew-Nipissing-Pembroke.

Please see the following resolution of the Council of the Town of Deep River regarding Ontario Regulation 391/21: Blue Box, passed at the November 20, 2024 Meeting, and respectfully submitted for your consideration.

4.3 Notices of Motion

4.3.1 Request to Province to Amend the Blue Box Regulation Glenn Doncaster, Reeve, Town of Deep River

RESOLUTION 2024 319

MOVED BY: Reeve Doncaster
SECONDED BY: Councillor Hughes

WHEREAS under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

AND WHEREAS 'ineligible' sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

AND WHEREAS these costs this will further burden the municipalities' finances and potentially take resources away from vital infrastructure projects;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Deep River hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

AND FURTHER THAT Council hereby request the support of all Ontario Municipalities;

AND FURTHER THAT this resolution be forwarded the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable John Yakabuski, MPP Renfrew, Nipissing Pembroke, and to all Ontario Municipalities.

CARRIED

Your attention to this matter is greatly appreciated.

Kind Regards,

Jackie Mellon
Clerk
Town of Deep River

cc: All Ontario Municipalities



Jackie Mellon

Clerk

Email: jmellon@deeperiver.ca

Phone: 613-584-2000 ext. 128

100 Deep River Rd, P.O. Box 400, Deep River, ON, K0J 1P0

deeperiver.ca |  

This email contains privileged or confidential information and is intended only for the named recipients. If you have received this email in error or are not a named recipient, please notify the sender and destroy the email.

Tiana Mills

To: Veronique Dion
Subject: RE: Changes to Public Health Sudbury & Districts services

Dear Municipality:

Following approval of its 2025 budget in an environment of constrained funding, Public Health Sudbury & Districts is aligning its programs and services with its core mandate under the *Ontario Public Health Standards*. Public Health will focus its resources on areas that offer the greatest potential for healthy community outcomes, which includes health promotion as well as health protection efforts.

As part of this work, Public Health is responsibly reducing or discontinuing certain programs and services that fall outside its mandate and are the responsibility of other agencies, or where the impact on community health is small, to ensure Public Health's resources are focused where they can achieve the greatest impacts on community health. Public Health is notifying you of changes that will affect municipalities and is offering support, where possible.

The following is a summary of changes to Public Health programs and services beginning in 2025 that will impact your municipality:

- **Health hazard investigations:** Public Health is no longer responding to health hazard investigations that are not part of the public health mandate. This includes, but is not limited to, housing, rodent, insect, garbage, and complaints related to lack of heat. Residents will be advised to contact their municipalities for assistance under existing municipal by-laws, and with any questions they may have.
- **Bathing beaches:** Public Health is no longer conducting routine beach surveillance of all public beaches to monitor the safety of public bathing areas and beachfront areas for hazards. Water testing of bathing beaches will cease, including support required for the Blue Flag program. Public notification of bathing beach safety or the status of Swimming Advisories through Public Health's *Check Before You Go!* website will also cease. Day camp bathing beaches will also no longer be tested for municipalities. Public Health will no longer respond to potential sightings of blue-green algae. That means our agency will no longer conduct site assessments or collect samples of potential blooms. Municipalities should report potential blue-green algae blooms to the Ministry of the Environment, Conservation and Parks. Public Health will continue inspections of recreational camps, as required.
- **Splash pads (Class C recreational water facilities):** Public Health is no longer conducting annual routine inspections of splash/spray pads. Please remove any *Check Before You Go!* disclosure signage from these locations as the information will no longer be posted to our disclosure website. Public Health will continue to address complaints as they are reported.
- **Air quality:** Inspections of ice arenas for air quality will be discontinued, but complaints will still be addressed. Public Health will support you to conduct your own testing if interested.

We understand these are significant and unexpected changes. We will arrange meetings with local bylaw managers and recreational water managers to discuss them in the near future, and to provide information to help you determine or decide what to do next. For any immediate or urgent questions, please call 705.522.9200, ext. 398 (toll-free: 1.866.9200) or email health_protection@phsd.ca. Please do share this correspondence with any relevant colleagues as you see fit.

As noted, the year ahead will see Public Health dedicating our efforts on the work that will maximize the outcomes of protecting and promoting health and ultimately create healthier communities for all. We appreciate your understanding as we go through this transition. Your collaboration is deeply valued, and we hope we can minimize any impacts that you experience.

M. Mustafa Hirji, MD MPH FRCPC

Acting Medical Officer of Health and Chief Executive Officer / Médecin-hygiéniste intérimaire et directeur général

Public Health Sudbury & Districts / Santé publique Sudbury et districts

1300 rue Paris Street | Sudbury, Ontario P3E 3A3

hirjim@phsd.ca

705.522.9200, ext. / poste 291 | Fax 705.677.9606

Toll-free / sans frais 1.866.522.9200

phsd.ca

@PublicHealthSD / @SantePubliqueSD

Healthier communities for all / Des communautés plus saines pour tous

Public Health Sudbury & Districts operates within the traditional lands of the Robinson-Huron Treaty and Treaty 9. We also recognize that Wiikwemkoong remains unceded. These lands encompass strong and vibrant communities with Anishinabek, Ininiwak (Cree), and Métis Peoples. We acknowledge the original Peoples of this land. Their enduring presence and resilience is felt throughout our shared history and in present day.

Santé publique Sudbury et districts agit dans le cadre des terres ancestrales du Traité Robinson Huron et du Traité 9. Nous reconnaissons également que Wiikwemkoong demeure non cédé. Ces terres abritent des communautés dynamiques et fortes, dont les peuples anishinabek, oniniwak (cris) et métis. Nous reconnaissons les peuples autochtones de ces terres. Leur pérennité et leur résilience se font sentir dans notre histoire commune et dans le monde d'aujourd'hui.

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material from any computer. Ce message n'est destiné qu'à la personne ou l'organisme auquel il est adressé, et pourrait contenir de l'information confidentielle et/ou privilégiée. La modification, distribution, reproduction, photocopie, impression ou tout usage de ce message par des personnes ou des organismes autres que les destinataires est strictement interdit. Si vous avez reçu ce courriel par erreur, veuillez communiquer immédiatement avec l'expéditeur et supprimer le message de votre ordinateur.

Accounts for Payment Nov 27-Dec 11, 2024

| Cheque No. | Transaction Type | Payee/Description | Cheque Date | |
|----------------------|------------------|---|--------------|------------------|
| Chq 8493-8515 | Payroll | Identifiable individuals - Fire | | 30,090.08 |
| 8516 | Payment | Identifiable individual - Supplies - Fire | Dec 10, 2024 | 21.36 |
| 8517 | Dec 10, 2024 | Bridal Veil Variety - Fuel - Fire | | 487.41 |
| Total Cheques | | | | 30,598.85 |

| Direct Deposit No. | Transaction Type | Payee/Description | Direct Deposit Date | Amount |
|-----------------------------|---------------------------|--|---------------------|-------------------|
| DD2946-2960, Q3 & Q4 | Payroll - Staff & Council | Identifiable Individuals | | 33,291.15 |
| VP448 | Payment | MCA Contracting - Old Mill Rd. Bridge | Nov 27, 2024 | 134,539.97 |
| VP451 | Payment | GHD Digital - Website | Dec 02, 2024 | 2,313.68 |
| VP453 | Payment | Identifiable Individual - Travel - Council | Dec 03, 2024 | 30.80 |
| VP454 | Payment | Lakeshore Cleaning Services - Various Locations | Dec 05, 2024 | 1,300.00 |
| VP457 | Payment | Bongarde Holdings Inc.- Training - Health & Safety | Dec 05, 2024 | 2,427.58 |
| VP458 | Payment | UCCM Castle Building Supplies - Supplies - PW, Recreation, Park Centre | Dec 05, 2024 | 118.83 |
| VP459 | Payment | Grand & Toy Ltd. - Office Supplies | Dec 05, 2024 | 118.80 |
| VP461 | Payment | Encompass IT - IT Services | Dec 05, 2024 | 67.24 |
| VP463 | Payment | Carrier Emergency Vehicles - Equip. Maint. - Fire | Dec 05, 2024 | 785.58 |
| VP464 | Payment | Gin-Cor Industries Ltd - Equip. Maint. - PW | Dec 05, 2024 | 1,456.74 |
| VP466 | Payment | Nimbus Publishing - Museum - Pamphlets for New Display | Dec 05, 2024 | 202.56 |
| VP467 | Payment | J K Automotive - Monthly Storage Unit - Fire | Dec 05, 2024 | 186.45 |
| VP468 | Payment | Core Industrial Gases Sudbury Inc. - Supplies - PW | Dec 05, 2024 | 96.05 |
| VP469 | Payment | PSD Citywide Inc. - Asset Management Software & GIS | Dec 05, 2024 | 4,738.67 |
| VP470 | Payment | Manitoulin-Sudbury District Services Board - Ambulance, Social Housing, OW, Child Care | Dec 05, 2024 | 32,776.83 |
| VP471 | Payment | Municipal Finance Officers' Association - Subscriptions/Memberships - Annual Dues | Dec 10, 2024 | 367.25 |
| VP472 | Payment | CONX Wireless - Bulk Water System - Capital | Dec 10, 2024 | 16,448.25 |
| VP473 | Payment | Municipality of Central Manitoulin - Health & Safety Employee Portion | Dec 10, 2024 | 10,216.45 |
| VP474 | Payment | Manitoulin Window Cleaning - Maintenance - Old Mill Bldg | Dec 10, 2024 | 595.51 |
| VP475 | Payment | G. Stephen Watt LLB - Legal | Dec 10, 2024 | 1,144.13 |
| VP476 | Payment | Rainbow District School Board - Q4 Education Levy - English Public | Dec 10, 2024 | 83,809.53 |
| VP477 | Payment | CSD Grand Nord - Q4 Education Levy - French Public | Dec 10, 2024 | 555.80 |
| VP478 | Payment | Whitehots Inc. - Books - Library | Dec 10, 2024 | 101.04 |
| VP479 | Payment | Pinchin Ltd - Contracts - Landfill | Dec 10, 2024 | 1,337.64 |
| VP480 | Payment | Identifiable Individual - Accounting | Dec 10, 2024 | 1,575.00 |
| VP481 | Payment | ACE Accent Controles Electroniques - Annual Vehicle GPS Software - PW | Dec 10, 2024 | 904.00 |
| VP482 | Payment | Wally's Septic Service & Portable Toilets - Portable Toilets - Marina, Beach, Park | Dec 10, 2024 | 8,723.60 |
| Total Direct Deposit | | | | 340,229.13 |

| EFT | Transaction Type | Payee/Description | EFT Date | Amount |
|-----------------------|------------------|---|--------------|------------------|
| Canada Life | Payment | Group RRSP Contributions - Multiple Pay Periods | Dec 06, 2024 | 3,147.68 |
| Preauthorized Payment | Payment | Infrastructure Ontario - Debenture - Old Mill Road Bridge | Dec 04, 2024 | 7,720.08 |
| Preauthorized Payment | Payment | McDougall Fuels - Fuel - PW | Dec 10, 2024 | 3,111.68 |
| Preauthorized Payment | Payment | OCWA - Contract - Water | Dec 10, 2024 | 10,948.00 |
| Preauthorized Payment | Payment | Superior Propane - Fuel - Museum | Nov 29, 2024 | 764.81 |
| Preauthorized Payment | Payment | Pitney Bowes - Postage contract | Dec 05, 2024 | 221.23 |
| Preauthorized Payment | Payment | Wells Fargo - Telephone System | Dec 02, 2024 | 108.01 |
| Preauthorized Payment | Payment | Wex Canada - Esso - Fuel PW | Dec 04, 2024 | 578.26 |
| OMERS | Payment | OMERS Pension - Nov 2024 | Dec 05, 2024 | 4,546.88 |
| Total EFT | | | | 31,146.63 |

| Bank Charges | Payee | Description | Automatic Withdrawal Date | Amount |
|---------------------------|-----------|-----------------------------|---------------------------|---------------|
| Bank Charge | Moneris | Debit/Credit Machine Rental | Dec 02, 2024 | |
| Bank Charge | Debit Fee | Interac Fee | Dec 02, 2024 | 2.07 |
| Bank Charge | MC Fee | Credit Card Charges | Nov 29 2024 | 49.23 |
| Bank Charge | VISA Fee | Credit Card Charges | Dec 02, 2024 | 100.19 |
| Total Bank Charges | | | | 151.49 |

| Credit Card Charges | Payee | Description | Direct Deposit Date | Amount |
|--------------------------|----------|-------------|---------------------|---------------|
| MC | Starlink | Internet | Nov 27, 2024 | 209.05 |
| Total Credit Card | | | | 209.05 |

Total Accounts for Payment: 402,335.15



BY-LAW NO 2024-60

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE TOWNSHIP OF BILLINGS

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-Law;

AND WHEREAS The Council for The Corporation of the Township of Billings deems it expedient that the proceedings of meetings of the Council be confirmed and adopted by By-Law;

NOW THEREFORE the Council of The Corporation of the Township of Billings enacts as follows:

1. THAT the actions of the Council of The Corporation of The Township of Billings at its Council Meeting held on December 17, 2024 in respect to each report, motion, resolution, or other actions recorded and taken by Council at its meetings, except where the prior approval of the Ontario Lands Tribunal is required is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. THAT the Mayor and CAO/Clerk, or such other official as deem appropriate are hereby authorized and directed to do all things necessary to give effect to the said action, of Council of the Township of Billings referred to in the proceeding section.
3. THAT the Mayor and CAO/Clerk are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of The Corporation of The Township of Billings to all such documents.
4. THIS By-Law shall come into full force and effect upon final passage.
5. THIS By-Law may be cited as the "December 17, 2024 Confirmatory By-Law"

READ a FIRST and SECOND TIME this 17th day of December, 2024

READ a THIRD TIME and FINALLY PASSED this 17th day of December, 2024

Bryan Barker, Mayor

Véronique Dion, CAO/Clerk