



The Corporation of the Township of Billings
Council Meeting Agenda
April 01, 2025 07:00 PM
Kagawong Park Centre

Council

Bryan Barker, Mayor
David Hillyard, Deputy Mayor
Ian Anderson, Councillor
Vince Grogan, Councillor
Michael Hunt, Councillor

Staff

Veronique Dion, CAO/Clerk
Tiana Mills, Deputy Clerk
Todd Gordon, Municipal Project Manager
Arthur Moran, By-Law, H&S, Emerg Mgmt

1. Call to Order

2. Approval of Agenda

2.1 Confirm approval of the agenda

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

4.1 Regular Council Minutes - March 18, 2025

5. Delegation

6. Committee Reports and Minutes

6.1 Parks, Recreation and Wellness Committee Meeting Minutes - January 27, 2025

6.2 Island Wide Waste Management Committee Minutes - March 12, 2025

7. Staff Reports

- 7.1 Protective Services-2025-004 Township of Billings Fire Department Status Report
- 7.2 Protective Services-2025-005 Quarterly Emergency Management Report
- 7.3 Protective Services-2025-006 Bi-Monthly Health and Safety Report
- 7.4 Administration-2025-015 Aus Hunt Marina Back Room Proposals
- 7.5 Administration-2025-016 Old Mill Accessibility Project – Additional Work
- 7.6 Administration-2025-017 Courageous Companions
- 7.7 Administration-2025-018 Bridal Veil Falls Review
- 7.8 Administration-2025-019 Oakes Cottages Subdivision Updates
- 7.9 Administration-2025-020 ReThink Green Training Program – Request for Engagement

8. Correspondence Requiring Direction

- 8.1 2025 Annual FONOM Conference
- 8.2 Billings Public Library - Imagination Library Initiative
- 8.3 Exemption of New Facility from Shared Service Cost Calculation

9. Information

- 9.1 Manitoulin Municipal Association Motion from March 19, 2025

10. By-Laws and Agreements

- 10.1 2025-18 Seniors Active Living Centres (SALC) Program Agreement By-Law

11. Notice of Motions

12. Closed Session

The Township of Billings Council hereby moves into a Closed Session pursuant to:
[s.239(2)(b)] Personal matters about an identifiable individual, including municipal employees (2)
AND [s.239(2)(d)] Labour relations or employee negotiations.

12.1 Call to Order

12.2 Approval of Closed Meeting Agenda

12.3 Approval of Minutes

12.3.1 Closed Meeting Minutes

12.4 Staff Reports

12.4.1 Confidential Report

12.4.2 Confidential Report

12.4.3 Confidential Report

12.5 Adjournment

13. Report out of Closed Session

14. Confirmatory By-Law

15. Adjournment

15.1 Motion to Adjourn

16. Document Accessibility

Document Accessibility

The Township of Billings is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Billings. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call (705) 282-2611 or email tmills@billingstwp.ca.



The Corporation of the Township of Billings

Council Meeting Minutes

March 18, 2025 07:00 PM

Kagawong Park Centre

Council

Bryan Barker, Mayor

David Hillyard, Deputy Mayor

Ian Anderson, Councillor

Vince Grogan, Councillor

Michael Hunt, Councillor

Staff

Veronique Dion, CAO/Clerk

Tiana Mills, Deputy Clerk

Todd Gordon, Municipal Project Manager

Arthur Moran, By-Law, H&S, Emerg Mgmt

Harmony Hancock, Treasurer

1. Call to Order

Mayor Bryan Barker to call the meeting to order at 7:00pm.

2. Approval of Agenda

2.1 Confirm approval of the agenda

Motion Number 2025-93

Moved By Hunt

Seconded By Anderson

THAT the Township of Billings Council hereby approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion Number 2025-94

Moved By Grogan

Seconded By Hunt

THAT the March 4, 2025 Regular Meeting of Council minutes be adopted as presented.

Carried

4.1 Regular Council Meeting Minutes - March 4, 2025

5. Delegation

None.

6. Committee Reports and Minutes

Motion Number 2025-95

Moved By Anderson

Seconded By Hillyard

THAT the Township of Billings Council hereby receives all items listed in Section 6.

Carried

6.1 Manitoulin Planning Board Meeting Minutes - February 25, 2025

6.2 Manitoulin Police Detachment Board Minutes and Financials

6.3 Water System Policy Committee - February 4, 2025

7. Staff Reports

7.1 Waste Management

Motion Number 2025-96

Moved By Grogan

Seconded By Anderson

THAT Council review and provide comments and direction regarding the attached "Draft" Waste Management Strategy Plan 2025 and "Draft" Waste Management By-Law.

Carried

8. Correspondence Requiring Direction

None.

9. Information

Motion Number 2025-97

Moved By Grogan

Seconded By Anderson

THAT the Township of Billings Council hereby receives all items listed under Section 9 AND FURTHER commits to sign the pledge from Stand Canada AND FURTHER supports the Town of Bradford West Gwillimbury AND FURTHER supports the motion passed by the City of Toronto.

Carried

9.1 Letter from Stand for Canada

9.2 Letter for the Town of Bradford West Gwillimbury

9.3 Buy Local, Buy Canadian Campaign - City of Toronto

10. By-Laws and Agreements

10.1 By-Law #2025-13; A by-law to adopt the 2025 Municipal Annual Budget for the Township of Billings

Motion Number 2025-98

Moved By Hillyard

Seconded By Anderson

THAT By-Law #2025-13, being a by-law to adopt the 2025 Municipal Annual Budget for the Township of Billings, be given a first and second and a third and final reading and hereby passed this 18th day of March, 2025

Carried

10.2 By-Law #2025-14; Being a By-Law to set the tax ratios for the 2025 taxation year for the Township of Billings

Motion Number 2025-99

Moved By Hunt

Seconded By Anderson

THAT By-Law #2025-14; Being a by-law to set the Tax Ratios for the 2025 taxation year for the Township of Billings be given a first and second and a third and final reading and hereby passed this 18th day of March, 2025

Carried

- 10.3 By-Law #2025-15; Being a By-Law to authorize the levying of Tax Rates and Collection of Taxes for the year 2025

Motion Number 2025-100

Moved By Hillyard

Seconded By Hunt

THAT By-Law #2025-15; Being a By-Law to authorize the levying of tax rates and collection of taxes for the year 2025.

Carried

- 10.4 By-Law #2025-16; Being a By-Law to adopt schedules of user fees and service charges for the Township of Billings

Motion Number 2025-101

Moved By Grogan

Seconded By Hillyard

THAT By-Law #2025-16; Being a By-Law to adopt schedules of fees and service charges for the Township of Billings be given a first and second and a third and final reading and hereby passed this 18th day of March, 2025.

Carried

11. Notice of Motions

None noted.

12. Confirmatory By-Law

Motion Number 2025-102

Moved By Hunt

Seconded By Anderson

THAT By-Law No. 2025-17 Being the March 18, 2025 Confirmatory By-Law be read a first, second, third time and finally passed this 18th day of March, 2025.

Carried

13. Adjournment

- 13.1 Motion to Adjourn

Motion Number 2025-103

Moved By Hunt

Seconded By Anderson

THAT the Township of Billings Council hereby adjourns at 7:45 p.m.

Carried

Mayor – Bryan Barker

CAO/Clerk – Veronique Dion



The Corporation of the Township of Billings

Parks and Recreation Minutes

January 27, 2025 07:00 PM

Virtual

Council

David Hillyard, Deputy Mayor

Andrew Preyde

Jenna Carter

Meg Middleton

Shannon Smith

Staff

Tiana Mills, Deputy Clerk

1. Call to Order

Deputy Mayor David Hillyard to call the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved By Andrew Preyde

Seconded By Jenna Carter

To accept the January 27, 2025 Parks, Recreation and Wellness Committee Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Moved By Meg Middleton

Seconded By Andrew Preyde

To accept the November 25, 2024 Parks, Recreation and Wellness Committee Minutes as presented.

Carried

5. Delegation

None.

6. Old Business - Priority Checklist

The priority checklist is a tool to be used to track all of the past, current and upcoming events/priorities of the committee allowing tracking and organization for each item. Let's work through the checklist and discuss.

Family Day Skate and Slide Event

Event Date: Feb 17, 2025

Event Time: 11am - 3pm

Community Sign: Andrew

Flyer: Staff to share on website and Facebook.

Staff to reach out to Public Works for sliding hill.

The Volunteer Fire Department is on board and will provide a bonfire, hot dogs, maple taffy and community education. They are requesting donations of fire wood, maple syrup and would like to be reimbursed for hot dogs, buns, condiments and propane. Set-up time for the VFF is 10am.

Upstairs: Meg to reach out to Candice for family dance and BVV for pizza. Ian Anderson or Manitoulin Streams (Dave) or Snowdusters (Dave), Jenna to provide craft upstairs.

Andrew to reach out to Brad MacKay for firewood and Lloyd Elliot for syrup and reach out to St. John's Church re: interest in bake sale in the lower level. Andrew to talk to Jim Chambers.

Andrew and Meg to bring bluetooth speaker for outdoors.

Indoor Volunteers: Jenna (craft), Meg and Cathy (hot chocolate)

Outdoor Volunteers: Andrew (rink), Dave (parking)

7. New Business

None.

8. Information & Correspondence

8.1. Request to Waive Rental Fee - Cambrian College

An email was received on January 2, 2025 from Cambrian College requesting the Park Centre (lower) rental rate (\$150 + HST) be waived in order to host and facilitate a one-day community cooking course to be delivered to interested community members in the Township of Billings.

Should the Parks, Recreation and Wellness Committee choose to recommend this initiative, a motion should be passed and will be brought forward to Council.

Moved By Andrew Preyde

Seconded By Shannon Smith

THAT the Parks, Recreation and Wellness Committee supports Cambrian College hosting a cooking class at the Park Centre, lower level, without a reduced rental rate.

Carried

8.2. Community Dance Proposal - Ardiss Fenske

An email was received on January 19, 2025 from Ardiss Fenske and Alex Castonguay with a proposal for renting the Park Centre (upper) during the winter months to host community dances.

Moved By Meg Middleton

Seconded By Jenna Carter

THAT the Parks, Recreation and Wellness Committee receives the community dance proposal but chooses to not partner with this initiative.

Carried

9. Notice of Motions

None.

10. Adjournment

Moved By Andrew Preyde

Seconded By Shannon Smith

THAT the Township of Billings Parks, Recreation and Wellness January 27, 2025 Committee Meeting adjourns at 7:52 p.m.

Carried

Original Signed

Deputy Mayor – David Hillyard

Original Signed

Deputy Clerk – Tiana Mills

Island Wide Waste Resource Committee

Meeting Minutes March 12, 2025 7:00 p.m.

Virtual Meeting through Google Meet was available
Present: Vince Grogan, Colen McKeever, Mathieu Gagnon, Chris Theijsmeijer, Bill Orford, Richard Chenard, Dale Scott, Maja Mielonen

1. Call Meeting to Order @7:00pm.

2. Approval of Agenda

1st Bill O, 2nd Richard C

3. Disclosure of Pecuniary Interest - none

4. Approval of the Minutes

5. Delegations

a. Colen McKeever - Circular Economy

The presentation started with Colen reviewing the document on the Circular Economy (2016, rev 2018) and its requirements for separating waste streams. It was confirmed with Vince that Billings Twp won't be listed under these requirements until 2026 at the earliest, but at that point we may be required to reduce our waste by 50% for residential, and 70% for ICE sources. He also mentioned how Producer Responsibility requires items to be sorted, cleaned and shredded properly in order to be properly considered as "Recycled". Colen then presented a few examples from other towns/cities of how their Eco-centres process waste and suggested that Billings could join this strategy for minimal costs. There would be some up front capital costs, but this could also be balanced with reduction of long term costs such as the large reduction of shipping costs, selling carbon credits, and a tag system for locals dropping off waste. The existence of grants to support green initiatives like this was also discussed. It was also reported that information on the coming standards was available through CSA 117-24 (approximate cost of \$150).

Discussion: Roger C provided an update and history of the Gore Bay Transfer station and their tag system which has reduced waste and increased their waste diversion. Discussion of how some tag systems have increased garbage being left off landfill sites in some areas, and also about ways to tailor such a system to adjust for residential waste versus non-residential. An option to use incentives rather than punishments was discussed based on a more European system. It

was also discussed whether reduction in municipal costs in our waste system was enough incentive, or actual rebates for recycling items might be more immediate and effective. Lastly, the importance of education of the public was emphasized as a key point for success in this system.

6. Discussion of Presentation to Council

Vince G proposed the idea of presenting our waste solutions to Billings Council to be able to move forward with improved waste diversion as soon as possible as our own landfill has an end of life date. The two leading options we have presently are West Solutions and the above mentioned Eco Centre solution, but we also want to hear from our other delegation Creative Polymer that couldn't make it to this meeting. The committee set a goal to review presentations and target June as a possible timeframe to follow through with such a presentation, perhaps with a requested special meeting where the public is invited. For next meeting Colen M and Matt G were asked to prepare 15 min presentations to bring to our committee as a first step in moving forward, including providing pdf summaries to the group to review our next meeting.

7. New Business

a. Earth Day Activities

It was suggested that we host an Earth Day event in April. Earth Day falls on a Tuesday, just after Easter, in 2025 and so Saturday April 26th was selected for the date. We plan to host a Community Clean Up, Junk In Your Trunk and Vince will reach out to the Rec Committee for possible children's activities.

Next Meeting Date:

Wednesday April 16th at 7pm

Motion to adjourn: Dale S, Matt G at 9:10pm



COUNCIL REPORT

Department: Protective Services

Date: April 1, 2025

Report Number: Protective Services -2025-xxx

File: Township of Billings Fire Department Status Report

Recommendation: THAT the Township of Billings Council hereby receives for information Report Number Protective Services-2025-xxx.

Background:

To date the following tasks have been initiated, are on-going or have been completed.

Discussion:

5121 00 Billings & Allan East Fire Department

Date of last report received for 2024 :

24-Dec-2024

Please ensure OFM has all of your SIR reports for emergency incidents attended in 2024.

(*see Fatalities section!)

Emergency Call Summary	Response Type	Total calls	SIR Injuries		SIR Fatalities*		Estimated loss
			CIV	FF	CIV	FF	
2024 Totals		21	0	0	0	0	\$2,800
Fire response		7	33%				\$2,800
Loss reported(includes injuries/\$loss)							
	OUTDOOR	2	10%	0	0	0	\$1,500
	STRUCTURE	2	10%	0	0	0	\$800
	VEHICLE	1	5%	0	0	0	\$500
No loss or injury reported							
	OUTDOOR	1	5%	0	0	0	\$0
	STRUCTURE	1	5%	0	0	0	\$0
Non fire call		14	67%				\$0
	CO False calls	1	5%	0	0	0	\$0
	False fire calls	6	29%	0	0	0	\$0
	Other Response	5	24%	0	0	0	\$0
	Rescue	2	10%	0	0	0	\$0

Total Emergency responses into other Municipalities (included in Emergency Call Summary)

If there are no totals listed, there are no reports of emergency responses into other/neighbouring municipalities

Municipality	Total calls
Gore Bay	1
West Bay 22	4

Total Emergency responses into other Municipalities (included in Emergency Call Summary)

If there are no totals listed, there are no reports of emergency responses into other/neighbouring municipalities

Municipality	Total calls
Gore Bay	1
West Bay 22	4

Type	2024	YTD 2025
Fires	13 +4	1
Motor Vehicle Collison	2 +1	0
EMS Lift Assists	0 -1	0
False Alarms	6 +5	0
Carbon Monoxide	1 No Change	1
TOTAL	22 +7	2



Fire Practice	29	6
Fire Inspections	5	0
Fire Permits	59 + 29	1
STAR inspections	2	0
Mutual aid assistance to	5 No change	0
Mutual aid assistance from	5 + 2	0
Community Events	2	1
Prohibited camp/brush fires	1	0

Note: \$1,000,000 worth of property was saved in 2024 with only \$2800 in property loss in the municipality

Fire Practice 2025 -

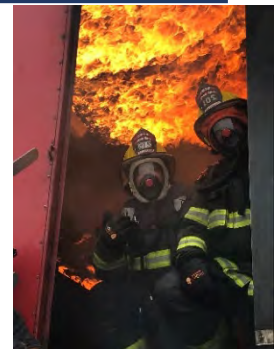
The firefighters practice 2 times per month for a total of 8 hours per month. This training needs to be increased to weekly to accommodate the JPR signoffs sheets. Training this quarter included 8 equipment checks, 2x water shuttling exercises, 1x chimney fire, 2x ladder trainings, 1x porta pump training through ice, 2x knot training/latter/roof exercises.

2024 Highlights

First Responder/Basic Life Support recertification x 4 firefighters and 2 CPR First Aid Level C recertifications were completed.



Ontario Fire College live fire training unit / fire burn trailer was also attended for 2 days this past fall in NEMI township with 7 firefighters attending. This training gives real world firefighting experience to our members with live fire / smoke conditions and actual water suppression, ventilation, and hose handling in the unit itself. Incident Command, radio communication, search techniques, thermal imaging, fire rollover, is also practiced and critiqued by the OFC instructors. This training is critical to give our firefighters live firefighting experience. This is free of charge and provided by the OFC on an annual basis.



4 mutual aid calls to M'Chigeeng FN assisting and 1 at the Gore Bay Manitoulin Lodge where 4 fire departments were called in. 5 false alarms were attended by M'Chigeeng Fire Department in Billings Township, Saving Billings FD from responding to false alarms at MSS.

Several search and rescue missions were attended at the Cup and Saucer Trail System for lost or injured persons. This is an ongoing issue with tourists not physically fit and ill prepared to hike the trails. When assistance is needed it takes several agencies to respond. (Billings FD, NEMI FD, M'Chigeeng FD, EMS, OPP, UCCM Police). OPP and Orange helicopters are occasionally called. The parking lot is listed in Billings Township, but the trail network is in NEMI township.

Lithium-Ion Battery Fire and Explosion Awareness Training, via Firehouse Training Inc. was attended this summer in Central Manitoulin and was attended by 10 Firefighters and Officers. This training is critical in providing auto fire suppression and extrication with EV vehicles and was a real eye opener in the firefighting community highlighting the dangers of Li-H battery fires.

Emergency Management IMS 200 2 day course was Attended by Fire Fighter Jim C. and Myself with Town Staff in Central Manitoulin.

An emergency table top exercises was attended at the Gore Bay International Airport. A mock helicopter crash scenario was practiced and was attended by Billings, Central, Burpee, Killarney, Gore Bay/Gordon fire departments, EMS, OPP and ARES. Mock tabletops are a requirement every year and a full scale scenario is practiced every 4 yrs via Loomis Inc. which brings in a DC-10 live trainer fully staffed with victims, fuel, fire, smoke, debris and body parts. This is a requirement for the airport to maintain certification.



Attended Winterfest and Canada Day celebrations in Ice Lake and Park Centre. 150 Hotdogs and 15 Pizzas were cooked and handed out to the community. Kids loved the foam generator which created a mountain of foam (dish soap) at the Ice Lake community ball diamond and was well received as well as the water fight between BFD and the Kids. BFD is 2-0.

Annual pump testing was completed on our 2012 Fort Gerry Crusader Pumper/Tanker and passed its testing. This testing rigorously puts the truck through extreme conditions usually never seen on the fire ground. This is usually done every 2 years to save cost. Currently the truck has 12,000km.



Billings tanker had major repairs to the rear frame and new gussets were installed to prevent to rear pump assembly from falling off. The tanker is currently experiencing mechanical issues and needs to be replaced in the foreseeable future. We've had issues with the truck not starting when responding to 911 fire calls. This tanker holds 2000 gal of water and is critical to provide the water necessary to save a house or rescue trapped persons as we need immediate water supply to fight the fire to facilitate rescue.

Firefighter Recruitment

There are currently 12 volunteer firefighters on the Township of Billings Fire Department. We lost 4. 16 firefighters is needed to fully staff the fire department. Recruiting efforts are ongoing, but we need help to secure more volunteers as several fire fighters will be retiring within the next few years.

Mandatory Firefighter Certification Update

O.Reg. 343/22 Firefighter Certification took effect on July 1st, 2022. The Firefighter Certification Regulation implements minimum certification standards for Ontario Firefighters based on NFPA Professional Qualifications Standards, which is accepted as best practices for the fire service in North America.

Training is ongoing with JPR's to be signed off in 2025 and once signed off, OFM test examiner is called in to test each fire fighter with multiple choice exam and 3 random JPR's chosen from the examiner. Currently 7 FF's are fully certified under the Grandfather Clause.

The regulation provided two compliance windows for all current firefighters:

- 4-year Compliance Window – July 1, 2026, for full-service department (Basic Auto extrication, Interior Attack and Exterior Firefighting)
- 6-year Compliance Window – July 1, 2028 (NFPA 1006 Technical Rescue Only) Not applicable for Billings Township





Financial Impacts:

N/A

Alignment to Strategic Plan:

The report is not applicable to the Strategic Plan

Alignment to the CEEP:

The report is not applicable to the CEEP

Respectfully Submitted By:

Martin Connell, Fire Chief

Reviewed By:

Véronique Dion, CAO/Clerk



COUNCIL REPORT

Department: Protective Services

Date: April 1, 2025

Report Number:

File: Quarterly Emergency Management Report

Attachment:

Recommendation: That Council review and accept this report for information purposes.

Background: This report provides information regarding emergency management activities that have taken place since January 1, 2025.

Discussion:

1) The Community Emergency Preparedness Grant application that the township submitted was approved in February of this year. Since the grant approval the following actions have been taken:

a) An RFQ has been sent to 5 electrical companies, and was posted on the Township website requesting quotes for the purchase and installation of the back-up generator system at the Public Works garage.

b) Chain saw equipment, voltage detectors and radio equipment identified in the grant application have been ordered from suppliers.

2) The CEMC had requested and received the HIRA information package from EMO. The MCEG/EMPC will review the HIRA at the April meeting.

3) A MCEG/EMPC meeting will be scheduled for mid-April.

Financial Impacts:

There are not any financial impacts associated with this report.

Alignment to Strategic Plan:

This report aligns with the safety and security components of the Township's Strategic Plan.

Alignment to the CEEP:

This report does not align with the CEEP

Respectfully Submitted By:

Arthur Moran, CEMC

Reviewed By:

Véronique Dion, CAO/Clerk



COUNCIL REPORT

Department: Protective Services

Date: April 1, 2025

Report Number: Protective Services-2025-006

File: By-Law Quarterly Report

Attachment: Enforceable Bylaws Requiring Review

Recommendation: That Council, for information purposes, review and accept this report of the bylaw activities that have taken place since January 1, 2025.

Background:

Multiple activities are currently taking place in the Township bylaw program.

Discussion:

- 1) A grant application that was submitted for funding to hire a 3rd party to source short-term accommodations in the township and to purchase a GIS mapping system was denied. The funds were to come from the federally funded Short-Term Rental Enforcement Fund (STREF).
- 2) Letters requesting current holders of STAR licenses to renew their licenses have been mailed out.
- 3) A review of the Township Administrative Fees schedule does not include fees for administrative time spent for follow-up on by-law complaints or follow-up bylaw site visits. I am recommending that the Bylaw for Enforcing Bylaws #2021-28 be fully reviewed, and that an amendment be made to include a fees schedule.
- 4) A review of enforcement bylaws has been performed, and I am recommending that the attached list of bylaws be reviewed for amendments and formatting changes.
- 5) Listed below is the chart identifying inquiries and enforcement actions during the first quarter of 2025.

Quarterly Bylaw Statistics

January 1, 2025, to March 30, 2025

Type	# of Contacts or Inquiries	# of Site Visits	Warning Letters Issued	Citations Issued
Dog Control	4	4	3	2
Property Standards	1	1	1	0
Zoning Bylaw	1			
Open-air Burning				
Short-term Rental Inquiries / Inspection	3			
Recreational Trailer/Vehicles	1			



Noise Complaint				
Feeding Wildlife and Feral Animal				
Sea Containers	2			
Other				
Short-term Rental Inquiries/Inspections				
Chicken Bylaw Inquiries/Inspections				

Type	Number of Permits Issued to date
Short Term Accommodation Rental	1
Backyard Chicken License	0
Trailer Permit	0

Financial Impacts:

There are not any financial impacts associated with this report.

Alignment to Strategic Plan:

This report aligns with the safety and security components of the Township Strategic Plan.

Alignment to the CEEP:

This report does not have any alignment with the CEEP.

Respectfully Submitted By:

Arthur Moran, Protective Services Coordinator

Reviewed By:

Véronique Dion, CAO/Clerk



Enforceable Bylaws Requiring Review

During the 1st Quarter of this year, I have performed a review of the common township bylaws where complaints from residents are received. Below, I have listed the bylaws that I believe will require minor amendment changes as well as a brief insight to the possible amendment.

BY-LAW 2020-24

Being a by-law to provide for the control of dogs

-Review Section 8

-Dog impoundment and Animal Control Officer

BY-LAW NUMBER 2020-17

Being a by-law to regulate and control the highways in the Township of Billings

-Reformatting

BY-LAW 2021-12

Noise By-law

Being a by-law to prohibit and regulate noise.

-Fireworks

BY-LAW 2020-28

Parking By-law

Being a By-law to Regulate and Control By-Law Parking in the Township of Billings

-Review entire by-law for enforceability.

BY-LAW 2020-31

Property Standards By-Law

Being a By-Law for prescribing the standards for the property maintenance and occupancy of property within the Township of Billings; and for prohibiting the occupancy and use of such property below the standards prescribed.

-Definitions and Prohibitions

-Order to comply

BY-LAW 2019-06

Road Obstruction By-Law

Being a by-law to regulate the parking of motor vehicles on and the obstruction of municipal highways

-Definitions and formatting.

BY-LAW. 2022-49

Short Term Accommodation Rentals

Being a Bylaw to Regulate Short Term Accommodation Rentals within Billings Township

- Agents failing to cooperate.

- Escalating Penalties

BY-LAW 2021-48

Trailer By-law

Being a by-law to amend by-law 2017-44, being a by-law to restrict the location and use of travel trailers outside of tent and trailer parks.

- Formatting

- Escalating penalties

BY-LAW 2022-57

Zoning By-law

- Develop and implement a Set Fine Schedule



COUNCIL REPORT

Department: Administration

Date: April 1, 2025

Report Number: Administration-2025-015

File: Aus Hunt Marina Back Room Proposals

Attachment: Proposal Documents Received (2)

Recommendation: THAT the Township of Billings Council hereby receives report Administration-2025-015 and directs staff to draft a lease agreement for the Aus Hunt Marina Back Room and award the proposal to Deanna Hardy for the upcoming 2025 season.

Background:

A letter was received from the current lease holder of the Aus Hunt Marina Back room, detailing their inability to offer the “Artisans by the Bay” shop for the upcoming season.

Staff issued a call for proposals on the Township website and Facebook page for a seasonal commercial rental opportunity. Proposals were accepted between February 25, 2025 and March 21, 2025.

The following notes were included on the application forms:

- The successful applicant will be required to enter into a lease agreement with the Township of Billings
- The successful applicant will be required to provide their own insurance, naming the Township as an Additional Insured.
- Preference will be given to the proposal who best fits with marina operations and waterfront tourism
- Operating hours must align with the Aus Hunt Marina hours of operation:
 - Current Aus Hunt Marina Summer Hours (June, July and August):
 - Monday -Saturday 8:00am -8:00pm
 - Sunday 8:00am -5:00pm

Discussion:

Two proposals were received:

1. Northern Creative
 - a. Offering the sale of repurposed felted wool sweater mitts and hats, tote bags, sun hats and visors, bird mobiles, feathers, fish, memory bears and pillows.



-
- b. This vendor is interested in being part of a larger group (similar to Artisans on the Bay). She noted that she would not be able to operate this on her own for the hours we would prefer.
 - 2. Outdoor Recreational Rentals/Sales
 - a. Renting high-quality water boards, kayaks and canoes as well as fishing tackle and related outdoor equipment.

Financial Impacts:

Awarding this proposal will result in funds to be received through the lease agreement.

Alignment to Strategic Plan:

Community Wellbeing: Provide community spaces that enrich the lives and encourage active lifestyles for all ages

Alignment to the CEEP:

N/A

Respectfully Submitted By:

Tiana Mills, Deputy Clerk

Reviewed By:

Véronique Dion, CAO/Clerk



Seasonal Commercial Rental Opportunity – Aus Hunt Marina (Back Room)

Rental Term: May 2025 – September 2025

Business Name:

Northern Creative

Contact Name:

[REDACTED]

Contact Phone Number:

[REDACTED]

Contact Email:

[REDACTED]

website northerncreative.ca

Please provide a brief description of your business/proposal:

selling repurposed felted wool sweater mitts & hats

tote bags

sun hats and visors

bird mobiles, feathers, fish

memory bears

pillows

Please provide a brief description of your experience:

Fashion & industrial sewing

studio for 7 years, retail, markets

* interested as part of a collaboration of individuals

Notes:

- The successful applicant will be required to enter into a lease agreement with the Township of Billings
- The successful applicant will be required to provide their own insurance, naming the Township as an Additional Insured.
- Preference will be given to the proposal who best fits with marina operations and waterfront tourism
- Operating hours must align with the Aus Hunt Marina hours of operation:
 - Current Aus Hunt Marina Summer Hours (June, July and August):
 - Monday - Saturday 8:00am - 8:00pm
 - Sunday 8:00am - 5:00pm

Township of Billings Council
Aus Hunt Memorial Arena
15 Old Mill Rd.
Kagawong, On

Subject: Proposal for Rental of Aus Hunt Memorial Arena Room

Dear Council,

I hope this letter finds you well. I am writing to formally propose the rental of the room at the Aus Hunt Memorial Arena to support a new business opportunity centered around outdoor recreational rentals/sales. Our business will specialize in renting high-quality water boards, kayaks, and canoes, as well as fishing tackle, and related outdoor equipment will be for sale, catering to both locals and visitors looking to enjoy Kagawong's natural beauty.

We believe that the Aus Hunt Memorial Arena would be an ideal location for our operations due to its accessibility, community presence, and ability to support recreational activities. Our goal is to provide a convenient and reliable service that enhances outdoor experiences while promoting tourism and community engagement.

Business Concept & Benefits to the Community:

- **Diverse Equipment Rentals:** We offer water boards, kayaks and canoes, and sales of fishing tackle for individuals and families to enjoy local lakes and rivers.
- **Accessibility & Convenience:** A central location at the marina would allow easy pick-up and drop-off for our customers. As well as escorting customers to the local beach to launch their rentals.
- **Community Engagement:** Our business would attract outdoor enthusiasts, encouraging healthy recreation and supporting local tourism.
- **Potential Partnerships:** We are open to collaborating with the Marina and Township of billings for special events, group activities, or educational workshops on water and recreation. (Example offering a yoga class on our water boards)
- **Creating Employment for locals:** We are excited to be able to offer a summer position for a mature student, or adult within the community.

Proposed Rental Terms:

- **Requested Space:** The back room at the Aus Hunt Memorial Marina
- **Rental Duration:** May 1st 2025 -September 31st 2025
- **Operating Hours:** Within the marina hours. (Monday-Saturday 8am-8pm and Sunday 9am-5pm- hours may vary depending on weather, and staffing. But our plan is to be open 7 days/week)
- **Additional Requirements:** We hope to be able to advertise this new opportunity within the township of billings, their website, Facebook page, as well as posting signage around the village to increase knowledge.)

Experience:

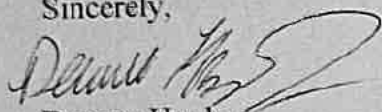
- I own and operate a successful convenience store in Gore Bay for the past 3 years, and continue to do so.

- I have operated the canteen at the Gore Bay Arena for the winter months for the past 4 years now, and will continue to offer that service to the folks that use it.
- Polite, personable, and always willing to embrace new learning opportunities that may arise, and try new experiences to gain knowledge.

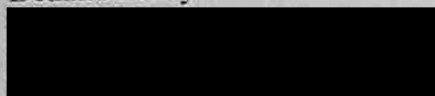
We are confident that this venture would not only be a successful business opportunity but also contribute positively to the community by encouraging outdoor recreation. We would love to discuss the rental terms further and explore how we can make this partnership mutually beneficial.

Please let me know a convenient time to meet and discuss this opportunity. Being a new business in the township, we are confident we can work together to come up with a reasonable monthly fee. I appreciate your time and consideration and look forward to your response.

Sincerely,



Deanna Hardy





COUNCIL REPORT

Department: Administration

Date: April 1, 2025

Report Number: Administration-2025-016

File: Old Mill Accessibility Project – Additional Work

Attachment: Build North Additional Work Quote – March 18, 2025

Recommendation: THAT Council receives Report Administration-2025-016, AND FURTHER approves the quote from Build North Construction for additional accessible doors, Kagawong Park Centre upper deck, and related work, AND FURTHER THAT Council approves a budget over-expenditure on this project of \$10,112.89.

Background:

This is a capital project that has been in-process for some time. Noting the obvious deterioration of the entrance system (ramp and entrances) at the Old Mill Building, staff applied to the Employment and Social Development Canada's (formerly HRDC) Enabling Accessibility Fund (EAF) – Small Projects Stream, in July of 2020. That application was not successful. However, approximately one year later, HRDC reached back to the municipality and enquired if we were still interested in receiving funding -which of course the municipality was. An agreement was signed in July of 2021, resulting in a capital project valued at \$120,000, funded by the EAF (\$100,000) and the township's own funds (\$20,000)

With the onset of the COVID pandemic, and associated funding/projects related to that major event, as well as the impacts of other capital projects, this project was "put on the back burner." The Township applied for and received a project amendment in approximately May of 2023 – extending the project window to the end of December 2024.

2023 saw the municipality engage with Allan Aris Architects to develop an overall conceptual design for a new ramp system, accessible main entrance doors and other modifications (parking, etc.). This was useful but also revealed that a full scope project was going to be in the order of several 100's of thousands of dollars – far beyond the maximum grant of \$100,00 available through the EAF Small Projects stream.

However, the existing grant is still available to us. In discussing the project with our current project advisor at EAF, it was suggested we maximize the grant that *is* available to us by focusing on accessible doors. This requires an amendment of scope to the original project, as well as timeline, both of which are in-process.



As a result of an RFQ process late in 2024 (Report # MPM 2024-11-16; RFQ 2024-03), we have an agreement with Build North Construction Ltd. for installing new automated door systems at the exterior main entrance to the Old Mill Building, as well as the interior main municipal office.

Discussion:

Again, in the interest of maximizing the grant, we solicited further quotes from Build North for accessible doors at the Kagawong Park Centre (KPC), as well as replacing the upper deck/patio at the S.E. corner of the KPC. That deck is in poor condition (this is supported by the recent building condition assessment on that facility) and is an integral part of the access to the upper floor.

Although technically additional procurement, the request for quote on the additional work was made to Build North Construction only for two reasons: We had two responses only to the original RFQ, and the second quote was substantially higher (approximately 2X). Additionally, there is reasonable expectation of some efficiency in working with the same contractor, especially given that one component of the additional work is literally on the same site (the museum door).

Proceeding with the additional work at the KPC, including the deck, will push the project over budget – by approximately \$10,000 (factoring in the HST rebate). Proceeding with the KPC doors installation, *without* the upper deck replacement will keep the project within budget (once HST rebate is included), but it will marginally underspend the grant. It will also result in a less than accessible condition for the upper level of the KPC.

Build North Additional Quote (Summarized from email correspondence)	
Museum Door	\$ 9,606.25
Upper Exterior Handi-Cap Accessible Door Unit {East Elevation}	\$ 17,466.25
Lower Exterior / Interior Handi-Cap Accessible Door Unit {West Elevation}	\$ 39,614.66
Exterior Upper Deck / Walkways	\$ 17,500.00
Sub-Total: Additional Quotes	\$ 84,187.16
HST	\$ 10,944.33
Total: Additional Quotes	\$ 95,131.49

Financial Impacts:

There is a \$100,000 grant applied to this project, through the Enabling Accessibility Fund of Employment and Social Development Canada.

The recommendation within this report, if supported, will result in a budget overage of approximately \$10,000, as per the summary table below.



Financial Impacts Summary

Original Project Costing (As per EAF Application)	\$ 120,000.00
Project (with current additional Build North quotes)	\$ 144,399.49
HST Rebate (@86%)	\$ 14,286.60
Project Total With HST Rebate	\$ 130,112.89
Projected Budget Overage (with current additional Build North quotes)	\$ 10,112.89

Alignment to Strategic Plan:

Infrastructure – Objective: Ensure that current and future township assets are managed to be sustainable to meet our long-term needs.

Alignment to the CEEP:

No direct alignment to the CEEP.

Respectfully Submitted By:

Todd Gordon, MPM

Reviewed By:

Véronique Dion, CAO/Clerk

Todd Gordon

From: Anthony Nutt <anthonymutt@buildnorth.ca>
Sent: March 18, 2025 11:27 AM
To: Todd Gordon; Dhruv Chauhan
Subject: Township of Billings - additional work

Importance: High

Good Morning Todd;

Please find attached the completed cost breakdown as requested!

Old Mill Building

- Museum Door \$9,606.25 plus HST

Kagawong Park Centre

- Upper Exterior Handi-Cap Accessible Door Unit {East Elevation} - \$17,466.25 plus HST
- Lower Exterior / Interior Handi-Cap Accessible Door Unit {West Elevation} - \$39,614.66 plus HST
- Please note that we have included the electrical connections as an allowance of \$6,300.00 for the Handi-Cap door units.
- Exterior Upper Deck / Walkways remove and replace the existing wood decking with a 5/4 pressure treated deck board c/w metal railings to OBC requirements - \$17,500.00 plus HST
- Please note that we have not included for any structural supports if required.

Additional Quote Components: Billings RFP 2024-02		
Location	Component	Cost Quote
Old Mill Bldg. (Original, Existing Project)	Interior: Museum Entrance Door	
Kagawong Park Centre (Proposed additional location)	Upper Exterior Door	
	Lower Exterior Door	
	Lower Exterior-Interior Door - this is the inside vestibule door	
	Upper Deck Replacement - Southeast corner	
Total Quote for Additional Work		

Todd, please give me a call to discuss further if required.



Anthony Nutt
President / CEO
tel: 705-524-1622
www.BuildNorth.ca



COUNCIL REPORT

Department: Administration

Date: April 1, 2025

Report Number: Administration-2025-017

File: Courageous Companions

Attachment: Courageous Companion Service Dog Program Sponsorship Request

Recommendation: THAT Council hereby receives report Administration-2025-017 and approves the purchase of an honour roll listing in the Courageous Companion Service Dog Program, K9 Magazine.

Background:

In 2024, Courageous companions had reached out to us to see if we would be interested in advertising in their publication. The cost of the advertisement goes back to support the Courageous Companion program.

2024-314

Moved by Hunt Seconded by Grogan

THAT the Council of the Township of Billings hereby directs staff to review the sponsorship request, item 8.1, for the 2025 budget deliberations, write a letter of support for item 8.2 New Tecumseth Resolution Regarding Well Water Testing and a letter of support for item 8.3 Support for the City of Belleville Resolution Regarding Family Doctors.

Carried.

Discussion:

Administration is coming back to Council to see if they would like to support this year's program. Council had differed it to the 2025 budget, but unfortunately this was missed during the review.

Financial Impacts:

\$199 to \$2200, depending on the size of advertisement, as per the attached letter

Alignment to Strategic Plan:

NA

Alignment to the CEEP:

NA

Respectfully Submitted By:

Véronique Dion, CAO/Clerk

Reviewed By:

Tiana Mills, Deputy Clerk

From: sponsor@courageousk9.ca
To: [Veronique Dion](#)
Subject: Courageous Companions Service Dog Program-2024-Sponsorship Request
Date: May 29, 2024 4:06:01 PM

Dear Mayor Barker & Council, c/o Veronique

Please accept this email as our official sponsorship request for the 2024 campaign. Thank you for your time and consideration. Please feel free to email or call the office at 1-866-767-1731. We hope to have the Township of Billings join us in support of Courageous Companions. We look forward to hearing from you. Have a wonderful day! www.courageousk9.ca

Courageous Companions is an extraordinary organization which provides certified service dogs to military veterans and first responders who suffer with physical and/or psychological injuries as a result of their service. Service dogs are provided at no charge, which is why Courageous Companions relies entirely on the support of individuals, service organizations and the business community. Please help by placing a sponsorship ad or message of support in our upcoming annual edition of Courageous K9 Magazine. In return, we will send you a full colour copy of the yearbook once it has been published. To learn more and to see our *RATES* and our last edition, please visit our website, <https://courageousk9.ca> or call 866-767-1731. Without the support of the business community, this important publication would not be possible. We hope to count on your participation.

Sponsorship Rate/Size Chart

Back Covers \$2200.00
Inside Covers \$1600.00
Full page \$1300.00
1/2 page \$899.00
1/4 page \$699.00
Banner \$599.00
1/8th page \$419.00
Business Card \$319.00
Honour Roll Listing \$199.00 (three lines-non-graphical)

Yours Truly,
Stacey Biekx
T: (866) 767-1731
E: sponsor@courageousk9.ca
W: www.courageousk9.ca

COUNCIL REPORT

Department: Administration

Date: April 1, 2025

Report Number: Administration-2025-018

File: Bridal Veil Falls Review

Attachment: Multiple

Recommendation: Council receives for information report Administration-2025-018 AND FURTHER THAT Council directs administration to develop an education program that includes signage, and online information AND FURTHER THAT this be done with the assistance of Manitoulin Streams AND FURTHER THAT motorized access to the lower Kagawong River be limited with the placement of barriers.

Background:

Sept 3, 2024, Quarterly Report brought as part of a quarterly report with request to bring more info to an upcoming meeting.

At the October 1st, 2024, regular Council meeting a report was brought for an initial review of the concerns that arose following the discovery of deceased wildlife which provided us with some insight of the harmful activities taking place at the falls. Direction was given for administration to review a variety of options that Council could consider mitigating both harmful and dangerous activities we were made aware of.

An update was provided to Council at the December 3, 2024, meeting where additional direction was provided on the course of actions to be reviewed

Discussion:

A thorough review of Ontario Municipalities that deal with waterfalls was completed. Only a fraction of municipalities that have waterfalls provide any direction for them.

(Niagara Falls has been omitted from the review for apparent reasons)

- The City of Hamilton has over 100 waterfalls and is the municipality that provides the most “waterfall” material to their tourists. Below is a link to their waterfall safety page, as well as their waterfall safety video
<https://www.hamilton.ca/things-do/parks-green-space/waterfall-safety>
<https://www.youtube.com/watch?v=DSeqMIsvBho>
- The Municipality of Wawa has 4 waterfalls they advertise for tourism. They do promote swimming at one of their smaller falls
<https://www.wawa.cc/en/things-to-do/waterfalls-parks-beaches.aspx>
- Owen Sound advertises 4 waterfalls for tourism, some have paid parking but there are no safety rules on their site.
<https://www.owensoundtourism.ca/en/plan-your-visit/top-attractions/waterfalls>
- Manitouwadge provides information sheets for their 7 waterfalls
<https://www.manitouwadge.ca/tourism/attractions/waterfalls-rapids/>
- Grey County advertises 8 waterfalls on their site but only Eugina Falls has the following warning: Access to the base of the falls is STRICTLY prohibited.
<https://www.visitgrey.ca/play/outdoor-activities/waterfalls>



The Kagawong River is home to many species, making it a sensitive area for wildlife, it brings tourism from all over the world and Council has expressed their desire for everyone to be able to enjoy it. The initial reason for the review was surrounding wildlife but the review has expanded into more as concerns from the public emerged.

The main concerns surrounding the falls that have come to light include:

- Wildlife endangerment
- Ecosystem disruption and habitat loss
- Poaching of wildlife
- Health and Safety for tourists
- Parking and the dangers involved in parking along the highway
- Motorized access to the lower Kagawong River

Proposed solutions

Education through website and signage

- Creating a learning experience for visitors by working with Manitoulin Streams would help mitigate many of the concerns, the guided tours could be used to provide more education to people on the sensitive area. They have recently completed an education project with Wikwemikong which could be developed in our location. (photos provided in attachments)
- Promoting the use of the current trail system would decongest the current parking area along the highway and if we include signage along the trails, would add to the learning experience.
- Informative signage about types of rock surrounding the falls and the dangers that can pose.
- Removing advertising from the parking area and adding educational signs instead

Limit access for motorized vehicles

- We've seen some recent motorized activity on the trails, adding barriers to entry points to ensure the trails are kept for pedestrian traffic would likely help in the management of poaching along the river.

Financial Impacts:

Funds were added to the 2025 budget for additional signage, website updates would be completed in-house.

Alignment to Strategic Plan:

Enhance communications to promote engagement and accessibility

Prioritize collaboration to improve customer service and increase efficiency

Optimize experiences for users of our natural spaces.

Alignment to the CEEP:

N/A

Respectfully Submitted By:

Véronique Dion, CAO/Clerk

Reviewed By:

Tiana Mills, Deputy Clerk

FALL SPAWNERS

Wiikwemkoongs' waters host several fall-spawning species, including whitefish, lake trout, and Chinook, coho and pink salmon. Whitefish, a vital food and trading resource for the Anishinaabek since time immemorial, remain highly sought after and hold deep cultural significance for communities around the Great Lakes. For Wiikwemkoong, they are especially significant and celebrated annually during the Whitefish Festival. Abundant around **Odawa M'nis** (Manitoulin Island), whitefish are integral to the local ecosystem and have been a dietary staple, providing essential nutrients and symbolizing the community's strong connection to the land and **Nibi** (water). Known for their firm, flavorful meat, whitefish are cherished for both daily meals and special ceremonies.

Due to habitat degradation, pollution, and invasive species, populations of native fish like whitefish and lake trout have suffered, prompting conservation efforts. Once abundant and commercially important, numbers have declined due to these pressures and changes in lake ecosystems, making their management crucial for both environmental and cultural preservation.

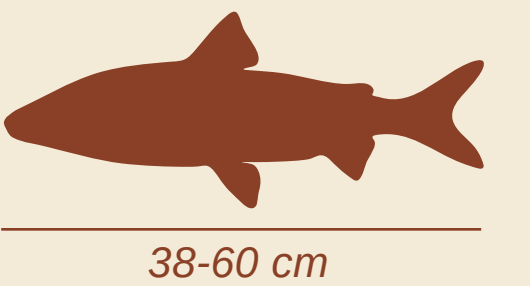


Kelsey Waashkeshiins Dowdall
Anishinaabe meznibiiget (Anishinaabe artist)



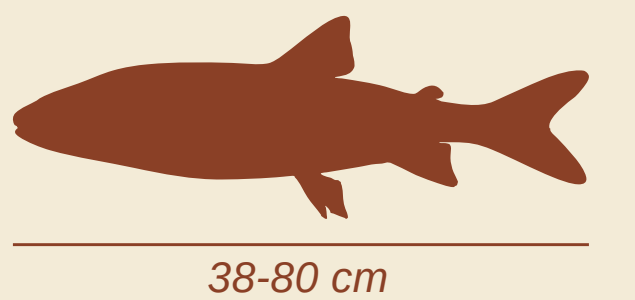
ATIKAMEG *Whitefish*

On average they measure 38–61 cm (15–24 inches) long and weigh between 0.9–1.8 kg (2–4lbs). With an average lifespan of 10 to 12 years, they have a sleek, silver body with a greenish or brownish back, making them visually distinctive among other fish.



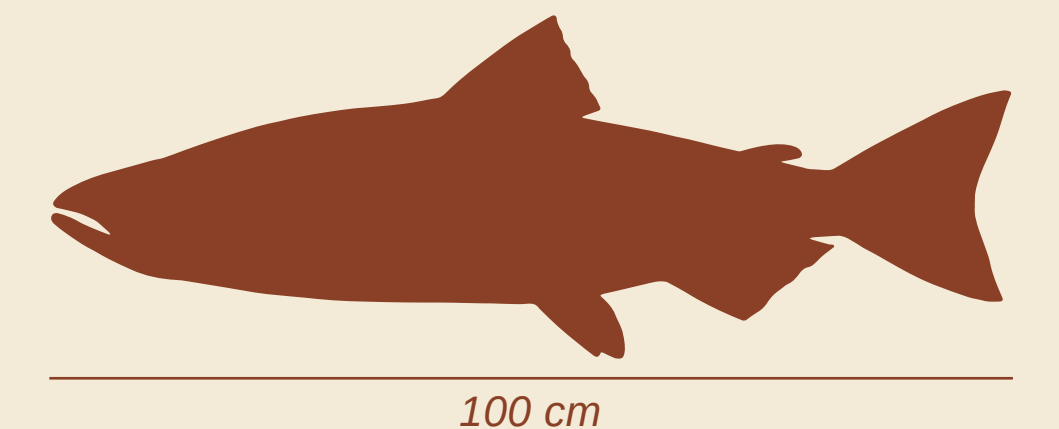
NAMEGOS *Lake Trout*

On average they measure 30–80 cm (12–31 inches) long and weigh 2–7 kg (4–15 lbs). Characterized by their elongated bodies, forked tails, and spotted patterns on a silvery to dark green background, they thrive in deep, cold, oxygen-rich waters.



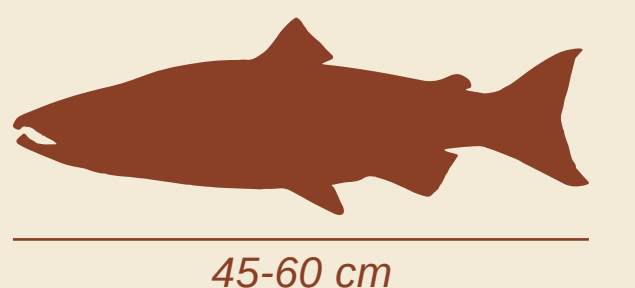
CHINOOK SALMON

Also known as "King Salmon," Chinook are the largest of the Salmonids, measuring up to 100 cm (40 inches) long and weighing over 20 kg (45 lbs) in the Great Lakes. While similar to Coho and Rainbow Trout, Chinook can be distinguished by the presence of spots over the entire tail and a black-colored mouth and gums. During spawning, male Chinook turn a darker olive or purple color.



COHO SALMON

Coho typically reach lengths of 45–60 cm (17–24 inches) and weigh up to about 14 kg (30 lbs). Although similar in appearance to Chinook, they can be identified by spots present only on the top of the tail and a black mouth with light-colored gums. When ready to spawn, male Coho develop bright red sides and a hooked snout.



PINK SALMON

Pinks are the smallest salmon species in the Great Lakes, measuring 35–40 cm (14–16 inches) long and weighing 1.3–2.3 kg (3–5 lbs). Pinks can be identified by spots along the entire tail, each spot approximately the width of the eye of the fish. Male Pinks can be distinguished by the characteristic hump that develops on their back when they are ready to spawn.



Graphic Design: Kendra Edwards Design

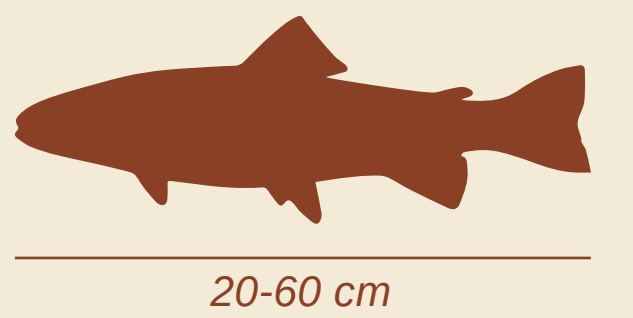
SPRING SPAWNERS

The waters around Wiikwemkoong have many species that spawn in the spring. These fish include rainbow trout, white suckers, northern pike, sturgeon, and walleye. These native species of fish have provided sustenance for the Anishinaabe of the Great Lakes since time immemorial and were harvested sustainably using traditional methods. Introduced species, such as rainbow trout, have now become one of the most sought-after sportfish on **Odawa M'nis** (Manitoulin Island).



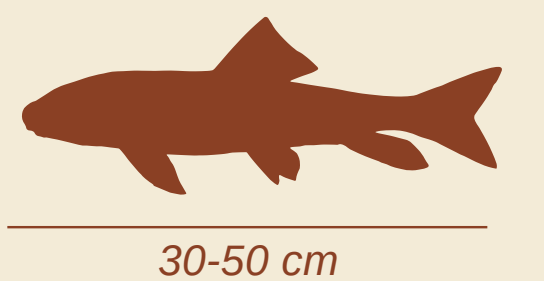
NMEGSHENHS *Rainbow Trout*

Rainbow trout were introduced into the Great Lakes in 1876 and have since naturalized in all the Great Lakes. Rainbow trout have an elongated body with a pink or red lateral line, silver sides, a blue to olive back, and a white belly. The mouth and gums are often white. The fins and tail have dark spots, and they grow to approximately 20–60 cm (8–24 inches).



NAMEBIN *White Suckers*

White suckers range from 30–50 cm (12–20 inches) in length and have a torpedo shape with small scales. They are bottom feeders and provide a food source for numerous fish, bird, and mammal species. Harvesting suckers holds significant dietary and spiritual importance for the Anishinaabe peoples.



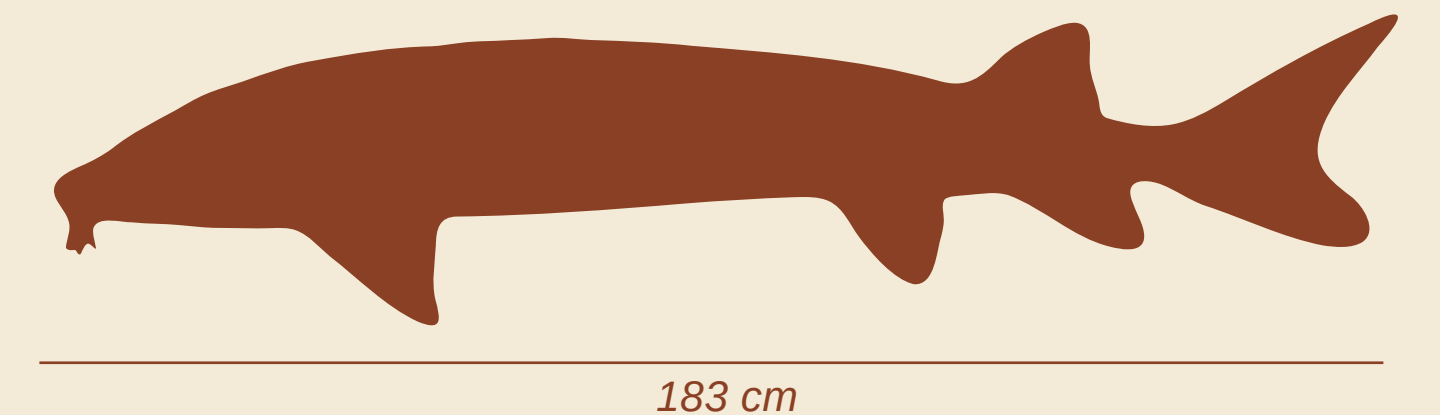
GINOOZHE *Northern Pike*

Northern pike is a native species sought after by anglers across the region and is most commonly found in the Bay of Wiikwemkoong. They range from 28–76 cm (11–30 inches) upon maturity, with males maturing between 4–5 years and females reaching maturity at 5–6 years. They can be identified by their long, slender bodies, flattened snouts, dark olive-green to brown backs and heads with yellow to whitish bean-shaped spots that form rows running lengthwise along their bodies. The dorsal, caudal, and anal fins are green to yellow, sometimes with red or black markings. Northern pike, along with muskellunge, are apex predators in local waters, meaning they are at the top of the food chain with few natural predators.



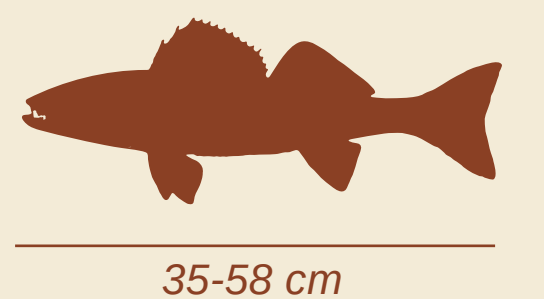
NAMÉ *Sturgeon*

Sturgeon are ancient freshwater fish native to North America's Great Lakes and larger river systems. Now listed as an endangered species, lake sturgeons are known for their unique, armored bodies and long, pointed snouts. These "living fossils" can grow over 183 cm (6 feet) long and live for more than 100 years, reaching maturity around 20 years of age. Lake sturgeon feed primarily on small invertebrates found on the lakebed and play a crucial role in the ecosystem. Once abundant, their populations have declined due to overfishing and the construction of dams, which have resulted in significant habitat loss, particularly the loss of access to their traditional spawning grounds. However, conservation efforts are helping to restore these remarkable giants to their native waters.



OGAA *Walleye*

Walleye have olive to brown backs with yellow flecks on their sides, a white tip on the lower tail fin, spiny and soft dorsal fins, and a large mouth with teeth. They are usually 35–58 cm (14–23 inches) in length. They also have large, moon-shaped eyes.



Kelsey Waashkeshiins Dowdall
Anishinaabe meznibiiget (Anishinaabe artist)

Wiikwemkoong
Unceded Territory



Wikwemikong
TOURISM



Douglas A. Smith
Family Foundation



Federal Economic Development
Agency for Northern Ontario

Agence fédérale de développement
économique pour le Nord de l'Ontario



nohfc

An Agency of
the Government
of Ontario

Graphic Design: Kendra Edwards Design

INVASIVE SPECIES



Caleb Simmons, National Ecological Observatory Network, Bugwood.org

Phragmites

Also known as European common reed, Phragmites is a highly aggressive grass species that arrived in North America in the early 19th century, likely through ship ballast. This plant poses a serious threat to wetland ecosystems as it quickly overtakes native vegetation, forming dense stands that can reach over 15 feet in height. Phragmites are recognizable by their height, thick stalks, and dense, feathery seed heads that are usually beige or tan. Invasive Phragmites grow in tightly packed clusters, often appearing darker and larger than native Phragmites. These dense monocultures block sunlight, outcompete native species, degrade habitats for wildlife, and increase the risk of fires due to their dry, dense stands. Managing Phragmites requires persistent effort, and effective methods include repeated mowing and controlled burns, often in combination, to reduce their spread and allow native plants to reestablish. The Wiikwemkoong Department of Lands and Natural Resources, the Manitoulin Phragmites Project, and Manitoulin Streams have been actively removing and controlling Phragmites in Wiikwemkoong Bay and across **Odawa M'nis** (Manitoulin Island).

Zebra Mussels

Zebra mussels are small, invasive shellfish with distinct, striped shells, typically about the size of a fingernail. They were accidentally introduced to North America in the late 1980s, likely through ballast water from ships in the Great Lakes. Since then, they have spread rapidly through freshwater systems, causing significant ecological and economic harm. Zebra mussels attach in dense clusters to hard surfaces, clogging water intake pipes, damaging infrastructure, and disrupting ecosystems by outcompeting native species for food and space. They also filter vast amounts of water, which can increase water clarity but lead to ecological imbalances, such as algal blooms and declines in native fish populations. Effective management methods include physical removal and public awareness campaigns to prevent their spread, such as thoroughly cleaning boats and equipment to avoid transporting mussels to new water bodies.



Randy Westbrook, Invasive Plant Control, Inc., Bugwood.org



Amy Benson, U.S. Geological Survey, Bugwood.org



Rebekah D. Wallace, University of Georgia, Bugwood.org



US Fish and Wildlife Service, Bugwood.org

Sea Lamprey

Sea lampreys are parasitic fish that resemble eels, with long, cylindrical bodies and large, round mouths lined with sharp, rasping teeth. Native to the Atlantic Ocean, sea lampreys entered the Great Lakes in the early 20th century through shipping canals, leading to severe disruptions in freshwater ecosystems. Sea lampreys attach to fish with their suction-cup mouths, feeding on blood and bodily fluids, which often results in the death of their hosts. This parasitic behavior has devastated native fish populations, especially lake trout and whitefish, which are vital to local ecosystems and fisheries. Controlling sea lamprey populations is challenging and requires a combination of methods, including targeting their larvae in rivers, using physical barriers to block their spawning migrations, and sterilizing male lampreys to reduce reproduction. These efforts have helped manage their numbers but require ongoing monitoring and control to protect native fish species.

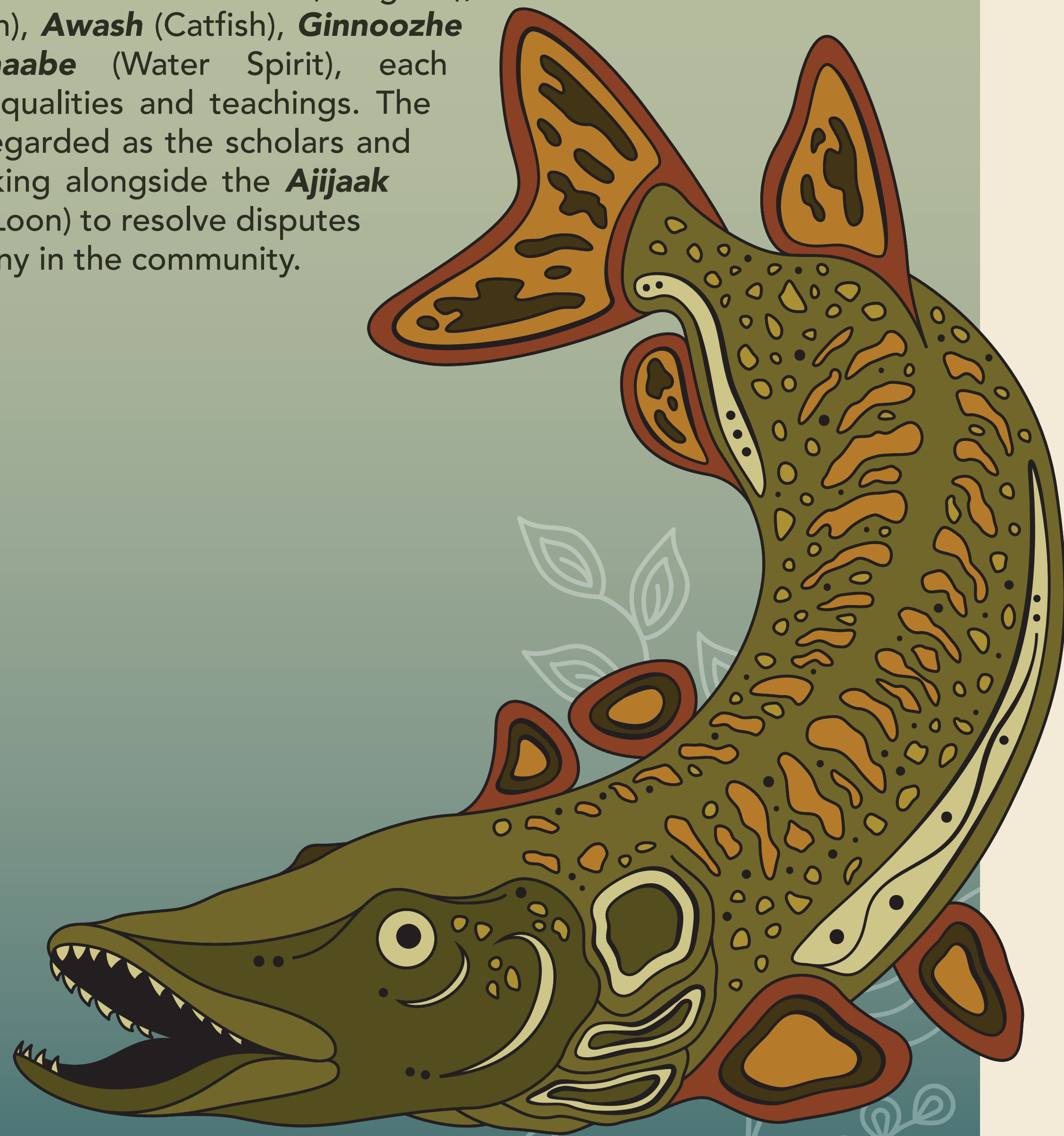
Kelsey Waashkeshiins Dowdall, Anishinaabe meznibiiget (Anishinaabe artist)

Graphic Design: Kendra Edwards Design

GIIGOONH DODEM

The Fish Clan

The **Giigoonh Dodem** (Fish Clan) is a significant part of Anishnaabe culture, symbolizing wisdom, thought, and problem-solving. This clan comprises various sub-clans, each associated with a specific fish species that holds deep cultural and spiritual meaning. At the head of the Fish Clan is the **Mshiikenh** or **Mikinaak** (Turtle), representing patience and endurance. Other key members include the **Namé** (Sturgeon), **Atikameg** (Whitefish), **Awash** (Catfish), **Ginnoozhe** (Pike), and **Nibinaabe** (Water Spirit), each embodying unique qualities and teachings. The Fish Clan is often regarded as the scholars and peacekeepers, working alongside the **Ajjaak** (Crane) and **Mong** (Loon) to resolve disputes and maintain harmony in the community.



Kelsey Waashkeshiins Dowdall
Anishinaabe meznibiiget (Anishinaabe artist)

ATIKAMEG *Whitefish*

Atikameg (Whitefish) plays a crucial role in Anishnaabe culture, both as a food source and a spiritual symbol. The **Atikamegog** (Whitefish clan) is linked to the fish's adaptability and resilience, qualities that reflect the clan's responsibility to maintain balance within the community. Whitefish are vital to the food chain of the Great Lakes, and their health directly reflects the health of the ecosystem. This fish also represents the Anishnaabe people's deep connection to the waters that sustain life, emphasizing the interconnectedness of all living things.

GINOOZHE *Pike*

The **Ginnoozhe** (Pike clan) is deeply tied to the qualities of strength, vigilance, and protection. Members of this clan are associated with sharp instincts and decisive action, reflecting the pike's role as a skilled predator in aquatic ecosystems. The **Ginnoozhe** (Pike clan) embodies a fierce dedication to defending what is sacred, including the balance of nature and the well-being of the community.

AWASH *Catfish*

Members of this clan are associated with qualities of adaptability, resilience, and the ability to thrive in challenging environments, reflecting the catfish's behavior in murky waters. The **Awash** (Catfish clan) is connected to the values of perseverance and resourcefulness, often taking on roles as problem-solvers and protectors of balance within the community.

NAMÉ *Sturgeon*

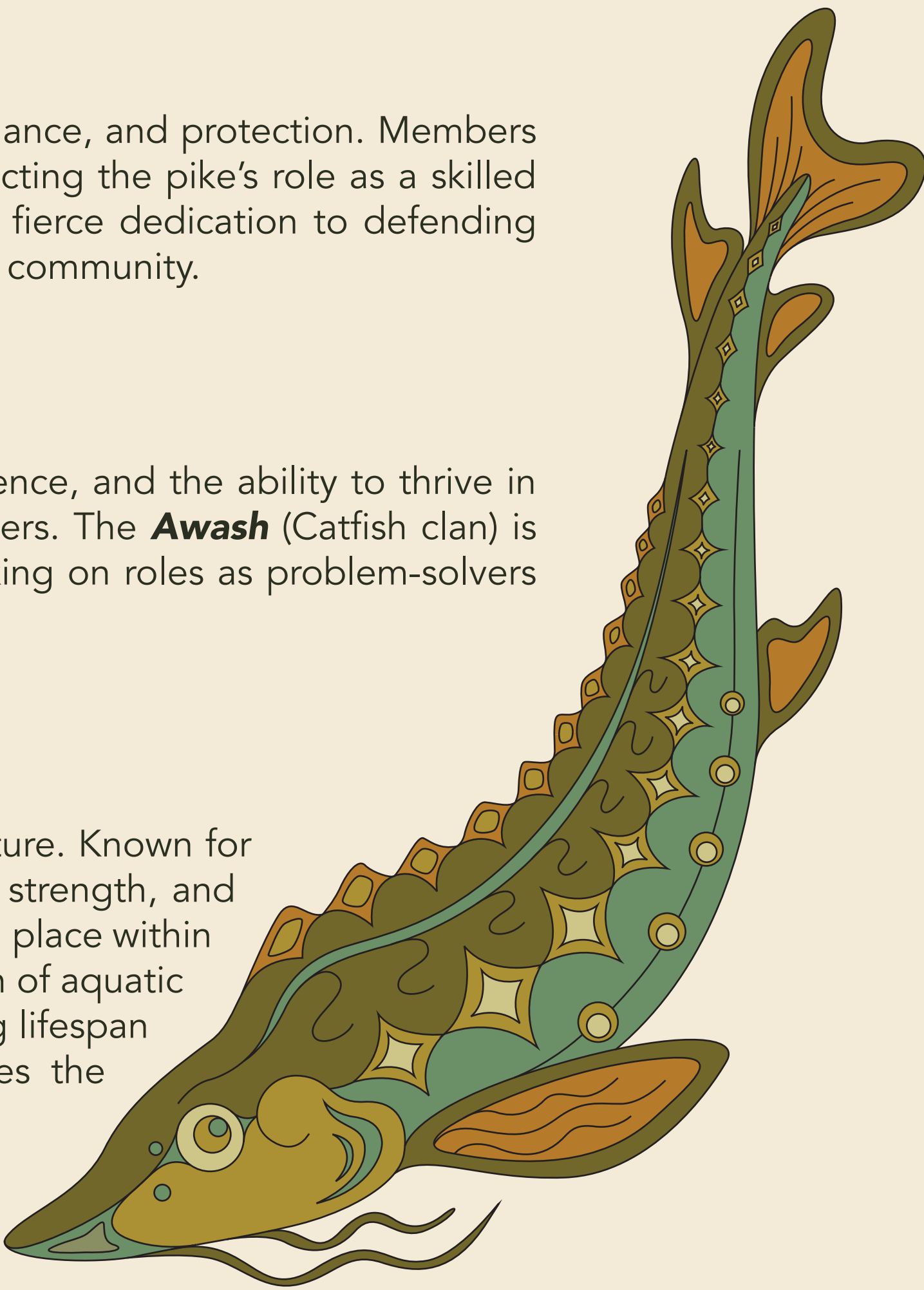
The **Namé** (Sturgeon) is one of the most revered fish in Anishnaabe culture. Known for its ancient lineage and majestic size, the sturgeon symbolizes wisdom, strength, and endurance. As one of the oldest fish species, the sturgeon holds a special place within the Fish Clan. Traditionally, this clan is responsible for ensuring the health of aquatic ecosystems and preserving the balance of water life. The sturgeon's long lifespan serves as a model for living in harmony with nature and underscores the importance of water conservation and protecting water sources.

NIBINAABE *Water Spirit*

The term **Nibinaabe**, meaning "Water Spirit," emphasizes the spiritual dimension of water and aquatic life. On Odawa M'nis the Anishinaabe believe that the water spirit- "**Mzhibizhii**" frequents Manitowaning Bay and has underwater tunnels connecting to the Islands' inland lakes and Georgian Bay.

For the Anishinaabe, water is viewed not just as a resource but as a living entity that must be treated with reverence and protected. Aquatic creatures, including fish and water spirits, are seen as sacred beings connected to the spiritual realm. This understanding of water reflects the Anishinaabe people's responsibility to protect the environment and live in balance with the earth.

The teachings associated with these fish and their clans are passed down through generations, ensuring that the wisdom of the elders continues to guide the harmonious relationships with the natural world. For the Anishinaabe, fish are not only a source of nourishment but a key to understanding the balance of life, the interconnectedness of all beings, and the importance of respecting and protecting the natural world. These teachings continue to shape the Anishinaabe worldview, reinforcing the values of harmony, respect, and sustainability.

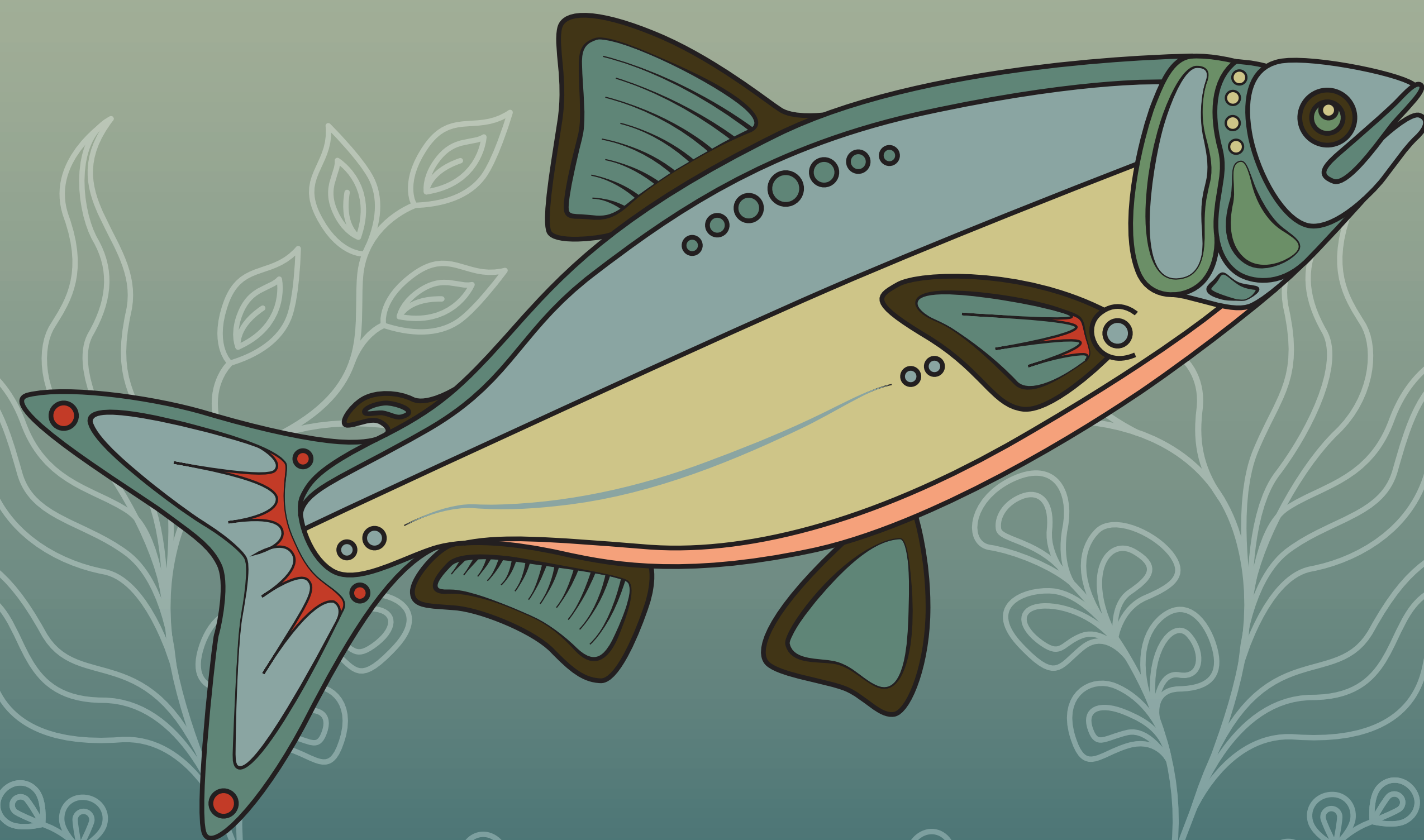


Graphic Design: Kendra Edwards Design

TRADITIONAL HARVEST

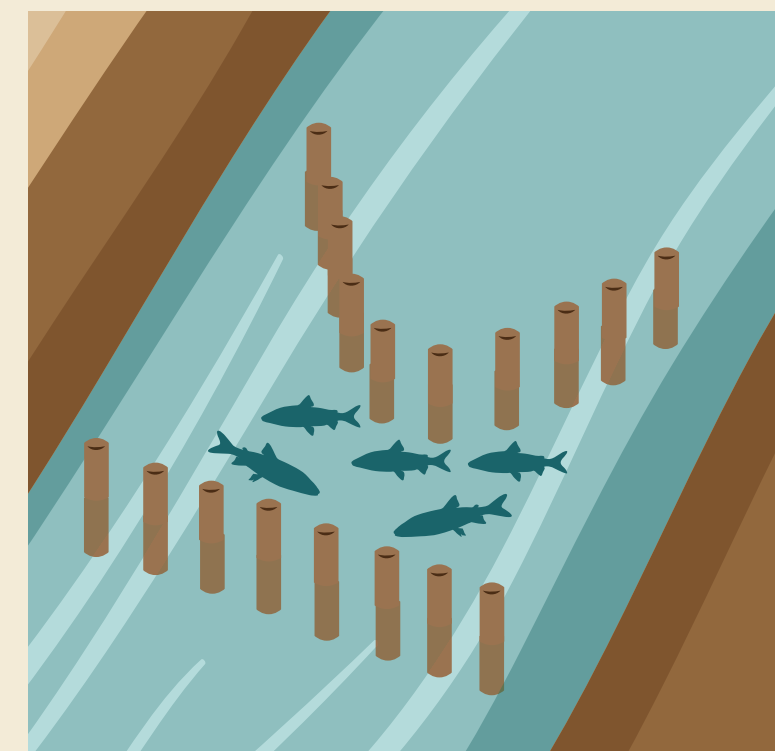
For generations, exclusive fishing territories have been asserted by the Wiikwemkoong Anishinaabek. The fishing islands are an essential source of sustenance and remain significant to the cultural heritage of Wiikwemkoong. Families traditionally harvest fish in spring and fall, focusing on pickerel (walleye), pike, bass, trout, sucker, whitefish, and sturgeon. Beyond sustenance, fishing supported trade with other tribes and settlers, serving as an important economic resource. Harvested fish are used as food and shared amongst family and neighbours, reinforcing values of generosity and community central to Anishinaabek culture. Preservation methods such as smoking, drying, and freezing ensure that fish can be stored and enjoyed year-round, reflecting respect for the harvest and prudent resource management.

The Anishinaabek employed various techniques that demonstrated their respect for fish and **Shkaakaamikwe** (Mother Earth) with many of these methods remaining in use today, sustaining both tradition and ecological balance. Through these sustainable methods and time-honored traditions passed down through generations, the Wiikwemkoong community honors their fish relatives, ancestors and the community's commitment to preserving resources for the next seven generations.



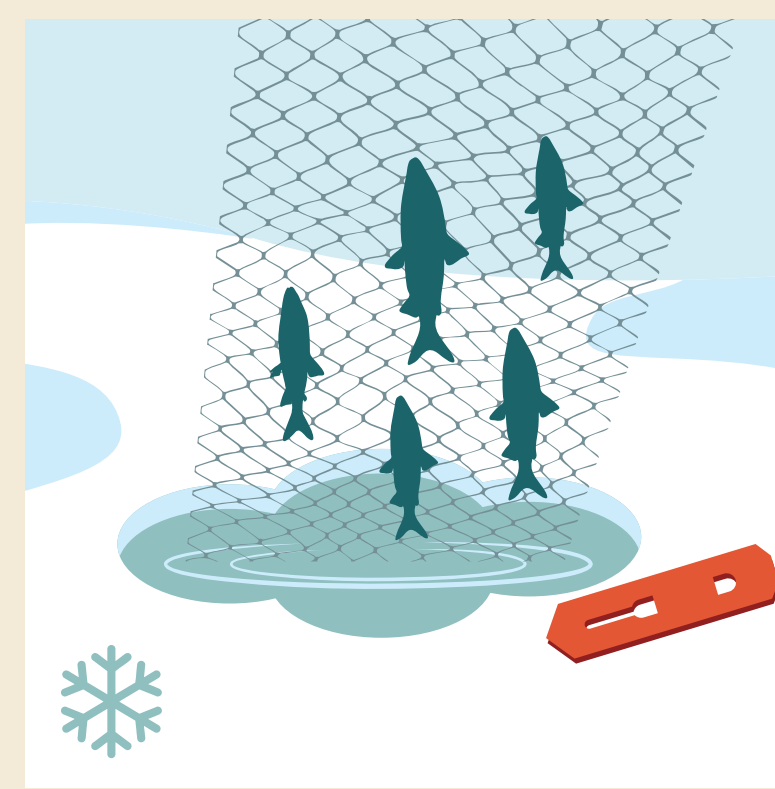
Kelsey Waashkeshiins Dowdall
Anishinaabe meznibiiget (Anishinaabe artist)

Four Traditional Methods of *Giigoonyike* (Fishing)



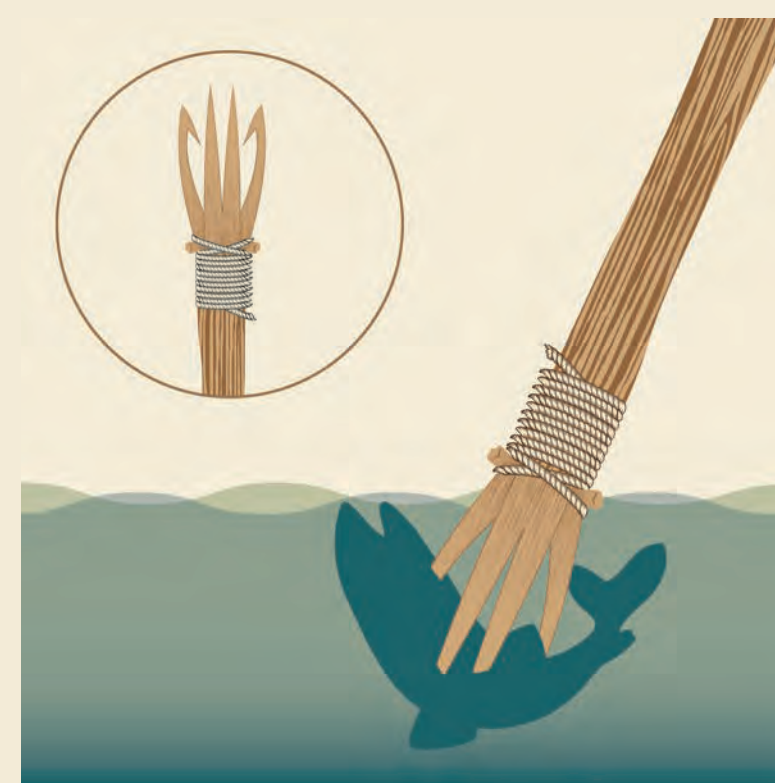
Weirs and Fish Traps

Weirs and fish traps were among the most efficient and communal fishing methods. Crafted from young tree stakes, weirs were placed in oval formations to guide fish into traps or enclosures. Their design followed natural fish behaviors and water flow, allowing for selective harvesting. Smaller or non-target species could escape through thoughtfully constructed gaps, ensuring fish populations remained healthy for future harvests.



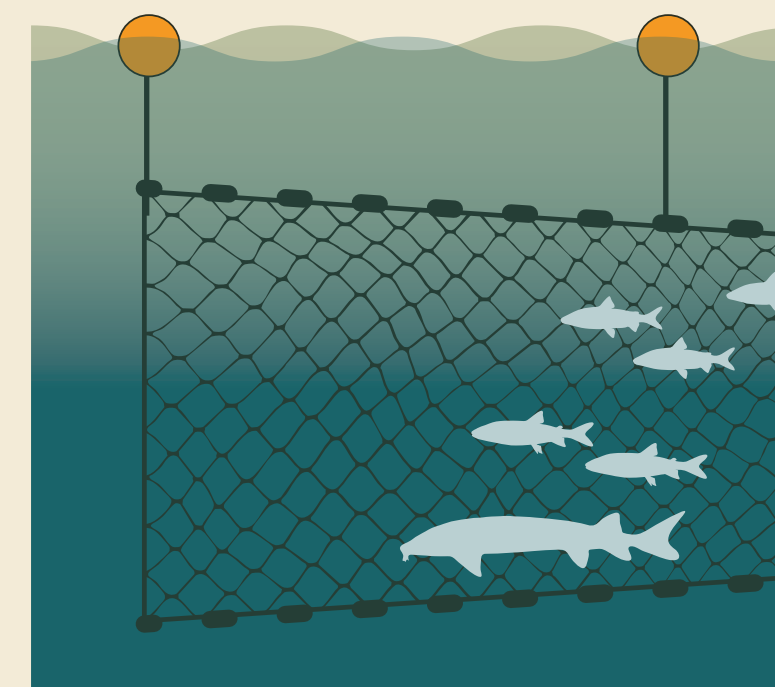
Ice Fishing

Ice fishing has been a long-standing winter activity for the Wiikwemkoong community. It involves cutting holes in the ice and using tools like gill nets and jig boards to catch fish. This method is often a communal effort, bringing families together to share techniques and knowledge. Beyond practicality, ice fishing fosters a connection with the land and water, reinforcing relationships with nature and cultural traditions.



Spear Fishing

Spear fishing is another traditional method, utilizing handcrafted spears made from wood, bone, carvable stones, or metals. Anishinaabek fishers often worked from canoes in shallow bays at night, using torchlight to attract fish during the spring and fall. Tributaries flowing into **Odaawaawi-gichigami** (Lake Huron or Odawa's Sea) were popular spear-fishing locations on **Odawa M'nis** (Manitoulin Island). Many villages were established near these river systems, highlighting the centrality of fishing to community life.



Net Fishing

Net fishing, practiced for centuries, involves setting nets in lakes or rivers where whitefish are abundant. Gillnets, designed to trap fish by their gills while allowing smaller species to escape, were commonly used. Nets were traditionally crafted from plant fibers like basswood bark, willow, nettle, or elm. These fibers were processed into cordage and knotted into mesh structures. Stones acted as weights, while wood or other buoyant materials kept the nets suspended.

Graphic Design: Kendra Edwards Design

WIIKWEMKOONG WATERWALKER

Josephine Mandamin *Biidaasige*

Josephine Mandamin (Biidaasige), an Anishinaabe elder from the Wiikwemkoong Unceded Territory, dedicated much of her life to advocating for the protection of water and raising awareness about environmental issues affecting the Great Lakes and Indigenous communities across Canada (Turtle Island). Known as a Grandmother Waterwalker, Mandamin was deeply committed to the belief and teaching that water is sacred and essential to life, both physically and spiritually. Her efforts focused on educating people about the living spirit of water, Nibi, as well as the impacts of water pollution, environmental degradation, and the ongoing water crises faced by many Anishinaabe communities. Through her actions, Mandamin highlighted the interconnectedness of water, life, culture, and community health.

Mandamin's Waterwalking journey began in 2003 when she and a group of like-minded Anishinaabe Midewiwin women planned and set out on a spiritual and physical mission to walk the shores of the Great Lakes. Over the years, she walked thousands of miles along the water, symbolically and literally drawing attention to the need to protect these vital water sources. As part of her walk, Mandamin carried the message that water is life and sacred—a teaching passed down from her Anishinaabe teachers. Her Waterwalking was not only about raising awareness but also about reclaiming the right to clean water and reaffirming Anishinaabe peoples' connection to the land. Mandamin saw water as central to the survival of all life and used her walks to foster a deep, collective sense of responsibility for water conservation.

The Great Lakes, the largest freshwater system in the world, have been significantly impacted by industrial pollution, overharvesting, urban runoff, and the effects of climate change. Mandamin highlighted how pollution from industrial waste, agricultural runoff, untreated sewage, and human negligence endangers the ecosystems of the lakes, affecting both human and animal populations. The contamination of water resources, particularly in Indigenous communities, was a central concern

for Mandamin. Many First Nations in Canada struggle with unsafe drinking water, with some communities enduring boil-water advisories for years. Mandamin's work brought urgent attention to this crisis, particularly in rural and remote reserves where access to clean water remains a challenge. She underscored that the contamination of water not only jeopardizes public health but also harms cultural practices that are intimately tied to water, such as fishing, ceremony, and its use in daily life.

Through her educational outreach, Mandamin sought to bridge the gap between Anishinaabe knowledge and contemporary environmental practices. She spoke at schools, conferences, and public events, emphasizing the need for collaboration between Indigenous and non-Indigenous peoples to address environmental issues. Her teachings were based on traditional ecological knowledge, which views the Earth as a living, interconnected system where all elements—air, water, land, and living beings—are connected. Mandamin also advocated for water rights, calling for policy changes that would ensure clean water access for Indigenous communities and protect water sources from further harm. She was a vocal critic of the government's failure to address water issues in Indigenous communities, urging action and accountability for future generations who depend on clean, healthy water.

Josephine Mandamin's legacy as a Waterwalker continues to inspire and mobilize people across the world in the fight for water justice. Her unwavering commitment to protecting the waters of the Great Lakes and beyond, and her advocacy for Anishinaabe rights, has left a lasting impact. Her message—that water is life, and its protection is everyone's responsibility—resonates deeply, particularly in the face of ongoing environmental threats. Mandamin's work serves as a powerful reminder of the need to care for the environment and respect the natural world, ensuring that the waters of the Earth continue to nourish and sustain future generations.

Graphic Design: Kendra Edwards Design



COUNCIL REPORT

Department: Administration

Date: April 1, 2025

Report Number: Administration-2025-019

File: Oakes Cottages Subdivision Update

Attachment: Comment on the Roads Situation: Dana Kieffer, Planner, Cobide Engineering

Recommendation: THAT Council receives report Administration-2025-019 for information, AND FURTHER that Council directs staff to inform the agent for JBR Ventures that the Township of Billings does not object to altering the draft plan of subdivision, with respect to the subdivision roads, such that “Road A” would remain a privately maintained road, and “Road B” would become a municipally owned and maintained road upon final subdivision approval, AND FURTHER the draft plan of subdivision be altered to incorporate the associated changes recommended by the Townships’ planning consultant, as outlined in the attached email correspondence commentary.

Background:

Staff last reported on this building and planning matter at the January 21st, 2025, regular meeting (Administration-2025-005). That report dealt with three topics, including the subject of this report - namely the lay-out and ownership of the roads in the proposed subdivision. The resulting motion was as follows (with item #1 being the one of concern in this report):

Motion 2025-07

Mover: Anderson

Second: Grogan

THAT Council receives report Administration 2025-003 for information, and Further that Council directs staff to inform the agent for JBR Ventures that:

1. The Township of Billings strongly prefers the creation of a through road to serve both sections of the proposed development.
2. The preferred and intended method for dealing with the identified shoreline encroachments on proposed lots 4, 6, & 7, and any others that may occur, is through encroachment agreements.
3. The preferred method of addressing the set-back inadequacy identified on proposed lot #5 is through a zoning by-law amendment to achieve legal non-conformity.

Discussion:

After that meeting, staff met again with representative of proponent's agent (Tulloch) – both the project's senior planner, and the planning manager. Given that the proponent considers the existing trailer park would be very adversely affected by a through-road, Tulloch staff requested that the Township give serious consideration to allowing modification to the road situation, such that Road A would exist as a privately owned and maintained road, and "Road B" would be constructed with the intent of ownership and maintenance by the Township – upon final subdivision approval.

Staff agreed to take this to Council for consideration, subject to review by our planning consultants, Cobide Engineering. Dana Kieffer, planner with Cobide, and the municipality's principal consultant in this matter, did review and provide comment on this matter (see the attached email correspondence). In essence, her opinion is that "Road A" could be privately owned – there is no technical, or legislative reason preventing it, and that it may be a compromise worthy of consideration by Council. However, it is her opinion that in supporting this approach it is in the municipality's best interest to ask for specific conditions in the subdivision agreement, which would include the following:

1. The Draft Plan should be modified to assign "Street A" a block number rather than the name "Street A". This will make conveying the easements easier in the future.
2. Separate conditions stipulating that "cascading" easements must be properly established for the properties using "Street A" for access. This type of situation is somewhat complex, but if done properly, will protect all the property owners, and ultimately, the municipality, when it comes to road access, ownership, and responsibility.

Although the general policy intent of the District of Manitoulin Official Plan is generally to avoid private roads in subdivisions, there is no prohibition. Section E.1.1.4 of the plan (consolidated version, October 28, 2019) speaks to private road policy and considerations:

E.1.1.4 PRIVATE ROADS

- 1. For the purpose of this Plan, Private Roads are roads that are not owned or maintained by the Province or a local municipality or maintained by a Local Roads Board that service two or more properties in separate ownership.*
- 2. Development on Private Roads and the creation of new Private Roads in the Urban Settlement Area shall only occur as roads internal to plans of condominiums.*
- 3. Development on Private Roads and the creation of new or extended Private Roads may be allowed in areas other than Urban Settlement Areas.*
- 4. New Private Roads must be directly connected to a public road which is maintained year-round or have legal access (i.e. easement) granted over an existing private road.*
- 5. New or extended Private Roads must have a legal right of way established over the full length of the Private Road.*



6. Direct access to existing Private Roads from existing abutting properties may be permitted provided the access point is in a location where there are adequate sight lines considering the topography and the geometric design of the road confirmed by the Road Authority.

7. Private Roads may be assumed by the municipality once they have been upgraded to an accepted municipal standard. However the local municipality is not obligated to assume any road even if it has been brought up to an acceptable municipal standard. The municipality will not be responsible for upgrading Private Roads.

8. For lots created on the basis of Private Road access, the municipality will consider limiting municipal liability with respect to providing access and services through Site Plan Control or a similar development agreement, and will register such document on the title of the lots. Such an agreement should include the following conditions:

a. The owner acknowledges and agrees that the lot in question does not front on an improved municipal public road;

b. The owner acknowledges and agrees that the municipality does not and is not required to maintain or snowplough the said road;

c. The owner acknowledges and agrees that the municipality will not take over or assume any Private Road as a municipal public road unless it has been built to the municipal road standard;

d. Notwithstanding that a Private Road is improved to an acceptable municipal road standard, the local municipality is under no obligation to assume ownership and/or responsibility for the maintenance of the road;

e. The owner acknowledges and agrees that the municipality is not liable for any injuries, losses or damages as a consequence of the municipality issuing a building permit;

f. Acknowledgement and agreement that the municipality does not have any liability or responsibility for maintenance of the road or the provision of services; and,

g. Any other matters that the municipality may consider relevant

Further, the Township of Billings Zoning By-Law 2022-57 provides the following which bears on access to municipal roads, through private roads:

4.9 Frontage on a Public Road or Street

1. No person shall erect any building or structure in any zone unless the following can be met:

a) the lot upon which such building or structure is to be erected fronts upon an open and maintained public road or street and has access or a legal right-of-way which is registered on title.

As alluded to above in the summary recommendations from the township's planning consultant in this matter, "legal right-of-way, which is registered on title," can be achieved through a proper easement process, for all lots using "Road A," and can be established prior to subdivision approval, through an approval condition.



Financial Impacts:

There are no financial impacts resulting from this report.

Alignment to Strategic Plan:

Strategic Priority - Infrastructure: Ensure that current and future township assets are managed to be sustainable to meet our long-term needs.

Alignment to the CEEP:

There is no direct alignment to the CEEP.

Respectfully Submitted By:

Todd Gordon, MPM

Reviewed By:

Véronique Dion, CAO/Clerk

Oakes Cottages Subdivision File

Comment on the Roads Situation: Dana Kieffer, Planner, Cobide Engineering

Email Correspondence to Todd Gordon, MPM

2025-03-19

Hi Todd,

My review included the policy she references below. She does not reference the subdivision section which requires new lots created in a Plan of Subdivision to locate on a public road. My comments in the initial letter were:

While Section E1.1.4.3 permits development on Private Roads outside of urban settlement areas, the subdivision policies of F.4.4.1 require new lots created in a Plan of Subdivision to locate on public road. Generally, the DMOP indicates a preference for municipal roads over private roads on a go-forward basis for new development. A 20 m road allowance is currently provided on the Draft Plan, consistent with the requirements for a municipal road. More information should be provided on why a municipal road is not the preferred approach in this location and further, why two cul-de-sacs rather than a through road are being contemplated.

We will need to understand how the ownership of the road is going to work including:

1. Who is going to actually own the private road and grant the required easements for the new lots. I would recommend the Municipality **not** own it.
2. Depending on the outcomes of this discussion, it may be prudent to update the Draft Plan to assign "Street A" a block number rather than the name "Street A". This will make conveying the easements easier in the future.
3. A draft condition would be required to implement the required cascading easements.
4. My comments about the upgrades to Monument Road remain though, remembering that there is a portion that is not a public road either. The applications are predicated on the Township assuming ownership and continuing maintenance of Monument Road. It is recommended that the Township review the present condition of the road and make any required upgrades to municipal standards a Condition of Draft Approval. They would have to upgrade that road and Billings take it over to be consistent with #4 below or else obtain an easement over it as well.

Honestly, this is a municipal choice. Our initial discussions indicated that you did not want a private road, but if you are changing your thoughts on that, you can certainly bring it forward to see what Council's direction on the matter is. I'd recommend gathering the information above before making a final determination, but theoretically it seems like a relatively good compromise to recognize the existing development, if a little challenging to implement legally.

Also, she has not reached out to us.

Any questions, let me know.

Thanks,

dk

Dana Kieffer, M.Sc.(Planning), MCIP, RPP

Cobide Engineering Inc.

517 10th Street

Hanover, ON N4N 1R4

T +1 519-506-5959 ext. 106

E dkieffer@cobideeng.com

www.cobideeng.com

COUNCIL REPORT

Department: Administration

Date: April 1, 2025

Report Number: Administration-2025-020

File: ReThink Green Training Program – Request for Engagement

Attachment: Outreach Letter - Billings

Recommendation: THAT Council receives Report No. Administration-2025-020, AND FURTHER directs staff to register the municipality as a participant in reThink Green’s “Climate Adaptation & Resiliency Training Program,” AND FURTHER approves the expenditure of \$500.00 for the associated registration fee.

Background:

reThink Green is a Northeastern Ontario environmental and sustainability-oriented organization that works with businesses and communities on issues such as climate change mitigation, adaptation, and resiliency. The organization has been in existence since approximately 2006, and the Township of Billings has participated in reThink Green initiatives in the past, including their Smart Green Communities program (2018-2019).

Discussion:

Council may recall that reThink Green requested, and was given, support (by way of a letter; motion #2024-313) for their application to the Federation of Canadian Municipalities for funding for this program. They were successful in that application and are now beginning to implement this training program (as outlined in the attached letter).

Not every aspect of their program will necessarily have the same value to this municipality – there is no “one size fits all” solution to climate adaptation and resiliency building. However, participation will likely include an opportunity to improve knowledge and network with other municipalities/communities. Staff did reach back to reThink to enquire about how participation is developing. Adam Churchard, the development coordinator, indicated that one other municipality in the Northeast has confirmed and 5 others have indicated strong interest. He is hoping for the participation of 7 to 10 communities.

Financial Impacts:

Participation in the program will involve an expenditure of \$500.00

Alignment to Strategic Plan:

Under the Resilient Natural Environment Priority

- Protect and enhance our natural assets



Alignment to the CEEP:

Participation in the program would have broad alignment with the goals and objective of the CEEP.

Respectfully Submitted By:

Todd Gordon, MPM

Reviewed By:

Véronique Dion, CAO/Clerk

March 6, 2025

Bryan Barker
Mayor
Township of Billings
15 Old Mill Road
P.O. Box 1092
Kagawong, ON P0P 1J0

Dear Mayor Barker,

We are excited to introduce reThink Green's new Climate Adaptation & Resiliency Training Program, funded by the Federation of Canadian Municipalities. Through learning and networking events designed in close consultation with participants, this program will enhance your municipality's capacity to adapt to climate change impacts and future risks.

This program will provide valuable resources for staff and elected officials, empowering municipalities with practical strategies to build community resiliency. Your team will develop a broad understanding of municipal climate adaptation alongside a deeper dive into two key strategies – building retrofits and community farms.

By participating, your municipality will develop tools to:

- Promote and administer community farms, offering stable local food supplies and fostering community resilience.
- Implement climate-resilient retrofit and construction strategies, ensuring that your public facilities are ready to withstand extreme weather, reduce energy costs, and avoid expensive repairs.
- Enhance your communication and engagement skills with equity-informed approaches to better serve vulnerable and underrepresented populations regarding climate issues.

Our program is divided into four phases to provide over 20 hours of expert-led training. We are dedicated to working closely with you to customize each phase's content and structure, ensuring it aligns with your local priorities and the composition of participants:

- Kickoff Event: A one-day, in-person gathering in Sudbury that introduces climate adaptation concepts and approaches, explores your community's specific needs and goals, and connects you with peers and climate experts.



- o Regional Workshops: Learn alongside other municipalities in your region with three half-day in-person workshop series. These sessions dive into the principles and benefits of community agriculture and resilient construction and explore customized region-specific implementation strategies. Sessions will be held in Sudbury/Manitoulin, Sault Ste. Marie/Algoma, and Muskoka, allowing you to attend the series at a convenient location.
- o One-On-One Online Consultations: Three one-hour individualized virtual sessions to review and refine implementation strategies, aligning with your municipality's challenges and goals.
- o Wrap-Up Event and Final Report: A concluding half-day event reviewing key accomplishments and takeaways, with actionable insights and a final project report provided for council and community.

Thanks to the generous support of the Federation of Canadian Municipalities, this program is available to Northeastern Ontario municipalities for a one-time cost of \$500. All staff and elected officials from participating municipalities are welcome to attend.

Northeastern Ontario's unique challenges require equally unique solutions, and this program delivers those solutions in an accessible, actionable way. Your participation ensures your municipality is prepared for the future and positioned as a regional leader in resiliency.

To register or learn more, contact us at adam.churchard@rethinkgreen.ca or at 705 674 1685.

Sincerely,

Leigha Benford
Executive Director
reThink Green
c/o Rainbow Routes
1127 Bancroft Drive
Sudbury, ON, P3B 1R6
leigha.benford@rethinkgreen.ca





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The 2025 Annual FONOM Conference

will be held in North Bay, Ontario

May 5th – May 7th,
2025

We will host over 300 delegates, which

include Northern Ontario

municipal politicians, senior municipal leaders, provincial ministers, and government staff.

Participating in the conference is an excellent opportunity for

vendors, suppliers, and professionals to reach out to local decision-makers

and show their support for Northern Ontario.



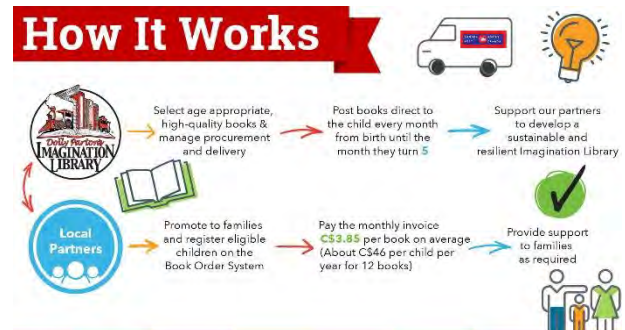
Jill Ferguson
Billings Township Public Library
18 Upper Street, Kagawong ON P0P1J0

Dear Billings Mayor and Council,

I am writing to request your support of a new youth literacy initiative that the Billings Township Public Library would like to pursue in the coming months.

The Dolly Parton Imagination Library program, active in Canada since 2006, is devoted to inspiring a love of reading in young children. Each month, enrolled children receive a high quality, age-appropriate book mailed to their home, free of charge. The foundation partners with community organizations to deliver the program locally, and Billings Library would like to launch it here in Billings Township.

The Dolly Parton Foundation covers the cost of the program's administrative expenses and coordinates and pays for the fulfillment of monthly book mailing. As the local program partner, we would be responsible for promoting the program to local families, enrolling eligible children, and covering the cost of the books themselves.



According to the most recent census data, our township has 35 residents under the age of 5 years, and our aim would be to have 75% of eligible children enrolled within the first five years of the program. At a cost of \$3.85 per book per child, our costs for the first year would be approximately \$300. By the end of year two we would aim to have 16 children enrolled, costing approximately \$650. Year three would see enrollment at about 22 and expenses at approximately \$900. By year four, we anticipate costs of \$1100 and by year five enrollment and expenses will be around 26 children and a cost of \$1200.

The library has fundraising efforts (ex. *Blind Date with a Book*) that are able to fully fund the first three years, giving the board time to secure outside funding. The library board plans to approach the Lions Club, Rotary Club, and Douglas A Smith Family Foundation. All community raised funds go 100% to serving children in our community.

As Billings Township Public Library is funded in large part by the township, we are requesting the support of Mayor and Council for our launching of this initiative.

Thank you for your time and consideration.

Regards,

Jill Ferguson (*she/her*)

CEO

Billings Township Public Library



15 Water Street
PO Box 590
Gore Bay, Ontario P0P 1H0
Telephone (705) 282-2420, Fax (705) 282-3076
www.gorebay.ca

March 24, 2025

To the attention of:

Lee Hayden, Reeve of Gordon/Barrie Island – lhayden@gordonbarrieisland.ca

Ken Noland, Reeve of Burpee and Mills - kenoland@xplornet.com

Bryan Barker, Mayor of Billings Township – bbarker@billingsstp.ca

Delivered via email

Subject: Exemption of New Facility from Shared Service Cost Calculation

Dear Fellow Mayor and Reeves,

We are pleased to share that we have made significant progress in the approval process for the new facility, and we have a high probability of obtaining all necessary approvals from the Ministry of Long-Term Care. With this in mind, we anticipate construction to begin in the summer of 2025.

This project will ensure that our residents have access to essential services close to home while also preserving local jobs. Such a significant undertaking would not have been possible without the support of each of you and our respective communities, and we sincerely appreciate your contributions.

As discussed at the November 2024 Western Manitoulin Shared Service Meeting, we seek your support in advising the Building Systems Committee that this project be exempt from the calculation of shared costs for the Chief Building Official (CBO). The current calculation is based on a percentage of the construction value, and with this project exceeding \$40 million, its inclusion would significantly distort the metric. Additionally, as you are aware, Gore Bay stands to lose approximately \$40,000 annually in tax revenue, given that St. Joseph's Health Centre of Sudbury is a non-profit and tax-exempt entity.

We appreciate your consideration and support on this matter and look forward to celebrating the beginning of construction with all of you. This project represents an invaluable asset to our communities, and your cooperation is greatly valued.

Mayor Lane

CC: clerk@gordonbarrieisland.ca burpeemills@vianet.ca cao@billingsstp.ca
hschlange@gorebay.ca

From: [Veronique Dion](#)
To: [Tiana Mills](#)
Subject: FW: MMA Resolution
Date: March 21, 2025 10:21:02 AM

For the next agenda



Véronique Dion
CAO / Clerk
15 Old Mill Road, P.O. Box 34
Kagawong, ON P0P1J0
Office: 705-282-2611
www.billingstwp.ca

From: Veronique Dion <cao@billingstwp.ca>
Sent: March 21, 2025 9:30 AM
To: Veronique Dion <cao@billingstwp.ca>; Burpeemills <pgilchrist787@gmail.com>; Central Manitoulin <ddeforge@centralmanitoulin.ca>; Cockburn Island <cockburnisland1@gmail.com>; Gordon Barrie Island <clerk@gordonbarrieisland.ca>; Gore Bay <admin@gorebay.ca>; NEMI <pmyers@townofnemi.on.ca>; scarr@assignack.ca; Tehkuma <clerk.administrator@tehkummah.ca>
Subject: MMA Resolution

Good morning, everyone,

Please take note that the Manitoulin Municipal Association passed the following resolution at their March 19th, 2025 meeting.

Motion MMA2025-11

Moved By: Al MacNevin
Seconded By: Richard Stevens

WHEREAS the U.S. government on has imposed Tariffs on Canadian goods exported to the U.S.

WHEREAS Canada is imposing retaliatory tariffs on goods being imported from the

USA

WHEREAS according to data from the Association of Municipalities of Ontario, across Ontario, municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years;

THEREFORE, BE IT RESOLVED THAT the Manitoulin Municipal Association encourages member municipalities to support AMO and FCM and the Provincial and Federal Government on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take measures to protect the interests of Ontario in any upcoming trade negotiations.

AND FURTHER THAT the Manitoulin Municipal Association encourages member municipalities in implementing temporary procurement policies to implement a “Buy Local, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

CARRIED

Regards,



Véronique Dion
CAO / Clerk
15 Old Mill Road, P.O. Box 34
Kagawong, ON P0P1J0
Office: 705-282-2611
www.billingstwp.ca



BY-LAW NO 2025-18

BEING A BY-LAW TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH HIS MAJESTY THE KING FOR PROVISION OF FUNDS THROUGH THE SENIORS ACTIVE LIVING CENTRES PROGRAM FUNDING

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-Law;

AND WHEREAS his Majesty the King wishes to enter into an agreement with the Township of Billings for a term commencing with the execution of the transfer payment agreement up to and including March 31, 2029, as identified in Schedule "A";

NOW THEREFORE the Council of The Corporation of the Township of Billings enacts as follows:

1. That the Mayor and CAO/Clerk are hereby authorized to sign on behalf of the Council for the Corporation of the Township of Billings, any contracts, and other documents required to authorize the agreement and to affix the corporate seal of the Township of Billings.
2. That all funding will be applied and shall be used exclusively for the purpose as forestated.
3. This By-Law shall come into full force and effect upon final passage
4. This By-Law may be cited as the "2025 Seniors Active Living Centres (SALC) Program Agreement By-Law"

READ a FIRST and SECOND TIME this 1st day of April, 2025

READ a THIRD TIME and FINALLY PASSED this 1st day of April, 2025

Bryan Barker, Mayor

Véronique Dion, CAO/Clerk

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of January, 2025.

BETWEEN:

**His Majesty the King in right of Ontario
as represented by the Minister for Seniors and Accessibility**

(the “Province”)

and

The Corporation of the Township of Billings

(the “Recipient”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 Schedules to the Agreement. The following schedules form part of the Agreement:

Schedule “A” - General Terms and Conditions,
Schedule “B” - Project Specific Information and Additional Provisions
Schedule “C” - Project

1.2 Entire Agreement. The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 Conflict or Inconsistency. In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule “A”, the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule “A”; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule “A”, the Additional Provisions will prevail over the provisions in Schedule “A” to the extent of the inconsistency.

3.0 COUNTERPARTS

- 3.1 One and the Same Agreement.** The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

- 4.1 Amending the Agreement.** Except as provided for in sections 4.2 and 4.3, the Agreement may only be amended by a written agreement duly executed by the Parties.

- 4.2 Revised Schedule.** The Province may, at any time, upon consultation with the Recipient, provide any or all of the following:

- 1. a new Schedule “B” (Project Specific Information and Additional Provisions); and
- 2. a new Schedule “C” (Project).

- 4.3 Deemed to be Replaced.** If the Province provides a new schedule in accordance with section 4.2, the new schedule shall be deemed to be either Schedule “B” (Project Specific Information and Additional Provisions), or Schedule “C” (Project), as the case may be, for the period of time to which it relates.

5.0 ACKNOWLEDGEMENT

- 5.1 Acknowledgement.** The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) His Majesty the King in right of Ontario has issued expenses,

perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);

- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) ("**FAA**") and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,
 - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
 - (ii) the payment having been charged to an appropriation for a previous fiscal year.

SIGNATURE PAGE FOLLOWS

The Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Minister for Seniors and
Accessibility**

Date

Name: Maureen Ennis

Title: Director, Planning and Programs Branch

The Corporation of the Township of Billings

Date

Name

Title

I have authority to bind the Recipient

Date

Name

Title

I have authority to bind the Recipient

SCHEDULE “A” GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, the Budget, Program Guidelines and Funding Letter and any amending agreement entered into pursuant to section 4.1.

“Budget” means a Project budget set out in a Funding Letter for the relevant Funding Year.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“Effective Date” means the date set out at the top of the Agreement.

“Event of Default” has the meaning ascribed to it in section A12.1.

“Expiry Date” means the date on which the Agreement will expire and is set out in Schedule “B”.

“Funding Letter” means the letter(s) from the Province to the Recipient indicating information relating to the Project such as the approved Budget to the

Recipient to carry out a Project for the relevant Funding Year.

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31 or the Expiry Date, whichever is first.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees and employees.

“Loss” means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

“Maximum Funds” means the maximum Funds set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b) and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Proceeding” means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

“Program Guidelines” means the Seniors Active Living Centre Program Guidelines for the relevant Funding Year.

“Project” means the undertaking described in Schedule “C”.

“Project End Date” means the date on which the Project will terminate. If a specific date is not included in the Program Guidelines, the Project End Date is as follows:

(a) in the event that the Recipient operates on the government fiscal year, March 31 of the relevant Funding Year;

(b) in the event that the Recipient operates on a calendar fiscal year, December 31 of the relevant Funding Year;

“Records Review” means any assessment the Province conducts pursuant to section A7.4.

“Reports” means the reports described in the Program Guidelines for the relevant Funding Year.

A2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS

A2.1 General. The Recipient represents, warrants and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of a Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants and covenants that it has, and will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient’s organization;
- (b) procedures to enable the Recipient’s ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;

- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient with Funds up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan set out in the Programs Guidelines for the relevant Funding Year; and
- (c) deposit the Funds into an account the Recipient designates provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is

satisfied with the progress of the Project;

- (c) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.2.

A4.3 Use of Funds and Carry out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Rebates, Credits, and Refunds. The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the extent

applicable.

- A5.2 **Disposal.** The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as set out in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

- A6.1 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

- A6.2 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
 - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
 - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

- A7.1 **Province Includes.** For the purposes of sections A7.4, A7.5 and A7.6, "Province" includes any auditor or representative the Province may identify.

- A7.2 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address set out in Schedule "B":

- (i) all Reports in accordance with the timelines and content requirements set out in the Program Guidelines for the relevant Funding Year;
 - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
 - (i) completed to the satisfaction of the Province; and
 - (ii) signed by an authorized signing officer of the Recipient.

A7.3 Record Maintenance. The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

A7.4 Records Review. The Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours enter upon the Recipient's premises to conduct an audit or investigation of the Recipient regarding the Recipient's compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient's representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient's allocation and expenditure of the Funds.

A7.5 Inspection and Removal. For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

A7.6 **Cooperation.** To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

A7.7 **No Control of Records.** No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

A7.8 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 **Indemnify.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Projects would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule "B" per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days' written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
 - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province's request, the Recipient will provide to the Province a copy of any of the Recipient's insurance policies that relate to the Project or otherwise to the Agreement, or both.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;

- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A12.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure, or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;
- (d) the Recipient ceases to operate.

A12.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;

- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

A12.3 Opportunity to Remedy. If, in accordance with section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A12.4 Recipient not Remediating. If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

A12.5 **When Termination Effective.** Termination under Article A12.0 will take effect as provided for in the Notice.

A13.0 FUNDS AT THE END OF A FUNDING YEAR

A13.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

A14.0 FUNDS UPON PROJECT END DATE AND EXPIRY OF AGREEMENT

A14.1 **Funds Upon Project End Date.** Upon the Project End Date, the Recipient will pay to the Province any Funds allocated for the Project remaining in its possession, under its control, or both.

A14.2 **Funds Upon Expiry.** Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

A15.0 DEBT DUE AND PAYMENT

A15.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

A15.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an amount equal to any Funds or any other amounts owing under the Agreement; or
- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province

immediately, unless the Province directs otherwise.

A15.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

A15.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province at the address set out in Schedule "B".

A15.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A16.0 NOTICE

A16.1 **Notice in Writing and Addressed.** Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, courier or fax; and
- (c) addressed to the Province or the Recipient as set out in Schedule "B", or as either Party later designates to the other by Notice.

A16.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of fax, one Business Day after the Notice is delivered; and
- (c) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 **Postal Disruption.** Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, courier or by fax.

A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A17.1 Consent. When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

A18.0 SEVERABILITY OF PROVISIONS

A18.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

A19.0 WAIVER

A19.1 Condonation not a waiver. Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A19.2 Waiver. Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A20.0 INDEPENDENT PARTIES

A20.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A21.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights, or obligations under the Agreement.

A21.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

A22.0 GOVERNING LAW

A22.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A23.0 FURTHER ASSURANCES

A23.1 **Agreement into Effect.** The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A24.0 JOINT AND SEVERAL LIABILITY

A24.1 **Joint and Several Liability.** Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A25.0 RIGHTS AND REMEDIES CUMULATIVE

A25.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A26.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a “**Failure**”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A27.0 SURVIVAL

A27.1 Survival. The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, sections A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article 14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

END OF GENERAL TERMS AND CONDITIONS

SCHEDULE “B”

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Entered into between the Province and the Recipient dated the 1st day of January, 2025.

Maximum Funds	See Funding Letter
Expiry Date	March 31, 2029
Amount for the purposes of section A5.2 (Disposal) of Schedule “A”	\$2,000
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	Name: Hin Lun Lee or the person who occupies the position from time to time Position: Manager, Seniors Programs and Public Education Unit Address: 777 Bay Street, Suite 600C, Toronto, Ontario M5G 2C8 Email: SALCSupport@ontario.ca
Contact information for the purposes of Notice to the Recipient	Name: Véronique Dion Position: CAO/Clerk Address: 15 Old Mill Rd, PO Box 34, Kagawong, ON P0P 1J0 Phone: (705) 282-2611 Email: cao@billingstwp.ca
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Name: Véronique Dion Position: CAO/Clerk Address: 15 Old Mill Rd, PO Box 34, Kagawong, ON P0P 1J0 Phone: (705) 282-2611 Email: cao@billingstwp.ca

Additional Provisions:

B1. Definitions

“**Legion**” means the Royal Canadian Legion (Legion) which serves veterans, including serving military and RCMP members and their families, to promote Remembrance and to serve local communities.

“**Veterans**” means former members of the Canadian Armed Forces who has completed basic training and was released from service.

B2. Objective. The Project must promote active and healthy living, social

engagement and learning for persons who are primarily seniors by providing them with activities and services.

B3. Funds to Support Objective. All Funds must be spent in support of the objective described in section B2. To continue to receive Funds, the Project must continue to meet this objective.

B4. Prior Approval for Veterans' Project Changes. If the Project description in Schedule "C" indicates the Project will aim to provide activities or services to Veterans and the Recipient is proposing to cease providing services or activities to Veterans, this constitutes a significant change as contemplated by the Program Guidelines and the Recipient must obtain written approval from the Ministry for Seniors and Accessibility before making the change.

B5. Process to Request Veterans Change. To request the approval described in section B4, the Recipient will contact their Regional Development Advisor who will advise the Recipient of the process to follow to request approval to change the Project.

B6. A Project That Aims to Provide Activities or Services to Veterans.

If the Project description in Schedule "C" indicates that the Project will aim to provide activities or services to Veterans, the Recipient will take reasonable steps to:

- promote services and activities available at a Legion local to the Project location, as part of the Senior's Active Living Centre Program priority to connect older adult and senior veterans with community programs and services; and
- coordinate with the Legion local to the Project location to ensure that there is limited to no overlap in programming delivered by a Legion and the Recipient; and
- work collaboratively with their Legion local to the Project location when planning and delivering programs to ensure older adult and senior Veterans in the community can fully benefit from the combination of activities and services offered by the Legion and the Recipient.

SCHEDULE "C"

PROJECT

Project Information:

Program Name	Billings Healthy Aging Program		
SALC Program Identifier	2111		
Project Description	This Project aims to provide activities or services to veterans. - The Billings Healthy Aging program will provide activities focused on seniors and will also provide activities that will incorporate multiple age groups to keep their seniors active and promote healthy community living. Through his program, the Township of billings will provide their seniors with increased access to services through ride sharing and mail/prescription/grocery delivery services, provide valuable workshops to help navigate the challenges of aging, promote healthy eating and organized meals, promote an active lifestyle through exercise and outings, provide security through reach-outs and check-ins, promote an active mind with game nights and learning opportunities and an increased sense of community by providing seniors with a place to gather and activities they can work on together.		
Program Site Name	Program Site Street Address	Program Site Municipality	Program Postal Code
Kagawong Parks Centre	39 Henry Dr	Kagawong	P0P 1J0



BY-LAW NO 2025-19

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF BILLINGS

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-Law;

AND WHEREAS The Council for The Corporation of the Township of Billings deems it expedient that the proceedings of meetings of the Council be confirmed and adopted by By-Law;

NOW THEREFORE the Council of The Corporation of the Township of Billings enacts as follows:

1. THAT the actions of the Council of The Corporation of The Township of Billings at its Council Meeting held on April 1, 2025 in respect to each report, motion, resolution, or other actions recorded and taken by Council at its meetings, except where the prior approval of the Ontario Lands Tribunal is required is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. THAT the Mayor and CAO/Clerk, or such other official as deem appropriate are hereby authorized and directed to do all things necessary to give effect to the said action, of Council of the Township of Billings referred to in the proceeding section.
3. THAT the Mayor and CAO/Clerk are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of The Corporation of The Township of Billings to all such documents.
4. THIS By-Law shall come into full force and effect upon final passage.
5. THIS By-Law may be cited as the "April 1, 2025 Confirmatory By-Law"

READ a FIRST and SECOND TIME this 1st day of April, 2025

READ a THIRD TIME and FINALLY PASSED this 1st day of April, 2025

Bryan Barker, Mayor

Véronique Dion, CAO/Clerk